



## Office of Franklin County Manager

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Donna Kissane  
County Manager

Sandra Perry  
Executive Secretary

Joel Perry  
Assistant Purchasing Agent

December 23, 2019

New York Department of State  
99 Washington Avenue  
Albany, NY 12231-0001

Email: [countywidesharedservices@dos.ny.gov](mailto:countywidesharedservices@dos.ny.gov)  
[Susan.Savage@dos.ny.gov](mailto:Susan.Savage@dos.ny.gov)

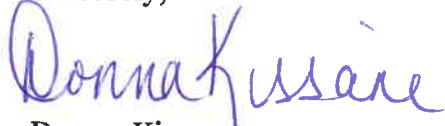
To Whom It May Concern:

Attached is Franklin County's County-Wide Shared Services Property Tax Savings Plan. Franklin County held 3 public meetings on November 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>. Franklin County Legislature received a copy of the shared services plan throughout the process and again it was distributed on 12/19/19 and approved the plan. A hard copy was delivered to the Clerk of the Board of Legislature on 12/23/19. November 14<sup>th</sup>, a panel vote was conducted; all participating Towns and Villages approved the plan. There was not participation from any other entities.

Franklin County has fulfilled its obligations regarding the plan and the timelines associated with it. Please accept this plan for 2020 as we work together to achieve our goals.

If you have any questions, please do not hesitate to contact me.

Sincerely,

  
Donna Kissane

## APPENDIX B: Certification

### CERTIFICATION OF PLAN AND PROPERTY TAX SAVINGS TO THE SECRETARY OF STATE

By my signature below, I hereby certify that the County-Wide Shared Services Property Tax Savings Plan submitted herewith is final, that it was completed in accordance with the requirements of Article 12-I of the General Municipal Law, and that the savings identified and contained herein are true and accurate to the best of my knowledge and belief.

Donna Kissane

County Chief Executive Officer (Print Name)

(Signature)

Donna Kissane

(Date)

12/17/19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Bellmont

Town Supervisor/Village Mayor/Other Town Official: \_\_\_\_\_

☒ Yes, I support the plan.

Justification for the Yes Vote:

I firmly believe that the plan that  
is proposed will benefit all of our towns &  
villages.

Signature: A. Bruce Russell Date: 11/14/19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Bombay

Town Supervisor/Village Mayor/Other Town Official: Christopher Jack

☒ Yes, I support the plan.

Justification for the Yes Vote:

We participate to have the town money -  
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Signature: Christopher Jack Date: 11/14/19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Brandon

Town Supervisor/Village Mayor/Other Town Official: Michael Lawrence

☒ Yes, I support the plan.

Justification for the Yes Vote:

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Signature: Michael R. Lawrence

Date: 11/14/19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan - 2020

Municipality: TOWN OF BRIGHTON

Town Supervisor/Village Mayor/Other Town Official: PETER SHROPE

☒ Yes, I support the plan.

Justification for the Yes Vote:

WHEN APPLICABLE THIS PLAN  
COULD PROVIDE COST SAVINGS TO  
THE TAXPAYER AND RUN SERVICES  
MORE EFFICIENTLY.

Signature: Peter Shrope Date: Nov. 14 2019



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan - 2020

Municipality: Town of Burke

Town Supervisor/Village Mayor/Other Town Official: Burke William K Wood

☒ Yes, I support the plan.

Justification for the Yes Vote:

To support the County & municipalities!

Signature: [Signature]

Date: 11-18-19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan -- 2020

Municipality: Village of Burke

Town Supervisor/Village Mayor/Other Town Official: Craig C Dumas

☒ Yes, I support the plan.

Justification for the Yes Vote:

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Signature: Craig C Dumas Date: Dec. 9<sup>th</sup>, 2019





FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Chateaugay

Town Supervisor/Village Mayor/Other Town Official: DONALD W BILLOW

☒

Yes, I support the plan.

Justification for the Yes Vote:

The plan addresses cost savings for the towns  
and the County, with shared services.

Signature: Donald W Bilow

Date: 11-14-2019



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Village of Chateaugay

Town Supervisor/Village Mayor/Other Town Official: Matthew Clarke

☒ Yes, I support the plan.

Justification for the Yes Vote:

Anything to save taxpayer money  
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Signature: Matthew Clarke

Date: 11/19/19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Conshohocken

Town Supervisor/Village Mayor/Other Town Official: Richard Dwyer

☒ Yes, I support the plan.

Justification for the Yes Vote:

Shared Services & Cost Savings

Signature: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "R. Dwyer", is written over the signature line.

Date: 11-14-19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan - 2020

Municipality: TOWN OF DUANE

Town Supervisor/Village Mayor/Other Town Official: SUPERVISOR

☒ Yes, I support the plan.

Justification for the Yes Vote:

I THINK IT HAS BENEFITS FOR THE TOWNS

Signature: E. Kent

Date: 11/14/19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Franklin

Town Supervisor/Village Mayor/Other Town Official: Town Supervisor

☒ Yes, I support the plan.

Justification for the Yes Vote:

I support any attempts to save money

Signature: [Signature] Date: 11/14/19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Fort Covington

Town Supervisor/Village Mayor/Other Town Official: PATRICIA MANCHESTER

☒ Yes, I support the plan.

Justification for the Yes Vote:

See Attachment

Signature: P. Manchester

Date: 11.14.19

**Town of Fort Covington  
2510 Chateaugay Street  
Fort Covington, New York 12937  
518-358-4629 / 518-358-2121**

**Supervisor  
Patricia Manchester**

**Highway Superintendent  
Lynden Greene**

**Town Clerk  
Christine Benway**

**Assessor  
Pam Sloate**

**November 13, 2019**

**Town Council  
John Cushman  
David Russell  
John Bashaw  
Stacey Ellsworth**

**Tax Collector  
Karen Stowell**

**Town Justice  
Cheryle Wilbanks  
Tony Leroux**

**MEMO:** Justification for vote on County-Wide Shared Services

Fort Covington Town Council embraces efficiency in local government. Local governments in Franklin County continue to collaborate and implement shared service agreement that result in increasing efficiency in their operations thru their partnerships. Shared Services have been part of our County's history that have proved to be beneficial to all parties. Fort Covington Town Council will vote "YES" to the 2020 County-Wide Shared Service Plan.

**Fort Covington Town Board**

A handwritten signature in cursive script that reads "P Manchester". The signature is written in dark ink and is positioned below the "Fort Covington Town Board" heading.



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Malone

Town Supervisor/Village Mayor/Other Town Official: Town Supervisor

☒ Yes, I support the plan.

Justification for the Yes Vote:

I am in agreement with all aspects of  
this plan - anything to save money - cooperating  
as we all have for years!

Signature: Andy Mc Date: 11/14/19





FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan - 2020

Municipality: Village of Mahone

Town Supervisor/Village Mayor/Other Town Official: Mayor Joseph Ziccin



Yes, I support the plan.

Justification for the Yes Vote:

These are shared initiatives in process  
or are soon to be, which benefit the public  
good.

Signature: \_\_\_\_\_

A handwritten signature, likely of the Mayor, written in dark ink.

Date: \_\_\_\_\_

11/14/19



**FRANKLIN COUNTY**

**County-Wide Shared Services Property Tax Savings**

**Plan – 2020**

**Municipality:** Town of Moira

**Town Supervisor/Village Mayor/Other Town Official:** Justin Martin

☒ **Yes, I support the plan.**

**Justification for the Yes Vote:**

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**Signature:** Justin Martin **Date:** 11-14-19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan - 2020

Municipality: Village of SARANAC Lake.

Town Supervisor/Village Mayor/Other Town Official: Village Mayor.

X Yes, I support the plan.

**Justification for the Yes Vote:**

The Village of Saranac Lake will participate in  
The Franklin County wide Shared Services Plan.

USH Board Resolution Attached.

Signature: \_\_\_\_\_

Clyde K. Kilean

Date: \_\_\_\_\_

11/14/19



**FRANKLIN COUNTY**

**County-Wide Shared Services Property Tax Savings**

**Plan – 2020**

**Municipality:** Village of Tupper Lake

**Town Supervisor/Village Mayor/Other Town Official:** Paul A. Maroun

☒ **Yes, I support the plan.**

**Justification for the Yes Vote:**

The Village of Tupper Lake chose to vote yes because the County-Wide Shared Services Property Tax Savings Plan Summary allows our municipality to participate in a broad of tax saving programs including shared training opportunities, workforce development and to also share our bidding opportunities and use of other county workforces to complete capital improvements such as paving projects. In our short constructions seasons it is nice to be able to complete a project in one season instead of stretching it over two budget years.

**Signature:**

A handwritten signature in black ink, appearing to read "Paul A. Maroun", written over a horizontal line.

**Date:** 11/18/2019



**FRANKLIN COUNTY**

**County-Wide Shared Services Property Tax Savings**

**Plan - 2020**

**Municipality:** Town of Waverly

**Town Supervisor/Village Mayor/Other Town Official:** Chad Rivers

☒ **Yes, I support the plan.**

**Justification for the Yes Vote:**

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**Signature:** [Signature] **Date:** 11.14.19



FRANKLIN COUNTY

County-Wide Shared Services Property Tax Savings

Plan – 2020

Municipality: Town of Westville

Town Supervisor/Village Mayor/Other Town Official: Bob Layton

X Yes, I support the plan.

Justification for the Yes Vote:

THE TOWN OF WESTVILLE APPROVES THE SHARED  
SERVICE PLAN. THE TOWNS AND COUNTY WORK  
VERY WELL TOGETHER.

Signature: Bob Layton Date: 11/24/19

		<b>FRANKLIN COUNTY</b>				
	County-Wide Shared Services Property Tax Savings Plan Summary					
				<b>Total Anticipated Savings</b>		
	<b>Project Title:</b>	<b>Project Partners:</b>	<b>Project Description:</b>	<b>Project Category:</b>	<b>2020</b>	<b>2021</b> <b>Annually Thereafter</b>
1	Emergency Services - Shared responders	All Franklin County Towns, Villages, County	Towns and Fire Districts will analyze and possibly implement shared emergency/fire responders	Public Safety - Emergency Response	\$150,000	\$153,000 \$156,060
2	Shared Training Opportunities	Open to all Towns, Villages and County for participation	Shared training opportunities between municipalities Example: Defensive Driving Courses, sexual harassment Training, and many more that allows a reduction in staff time, planning and reduces travel.	General Government - Training	\$20,000	\$20,000 \$20,000
3	Malone Village Rec Park	Village of Malone/Town of Malone/Franklin Cty	Malone Village will build a new rec park and other municipalities will assist with demolition and removal and will evaluate ongoing projects between the municipalities	Culture and Recreation	50,000	\$30,000 \$20,000
4	Shared Bidding	Open to all Towns, Villages and County for participation	All municipalities will research and share bids including piggybacking from other Counties to improve savings	General Government - Purchasing	\$75,000	\$75,000 75,000
5	Shared County Website Page	Open to all Towns, Villages and County for participation	Option presented to host Town or Village page on County Website (\$5,000 per website savings?)	General Government - Information Technology	\$50,000	\$50,000 \$50,000
6	Shared Solar Array	Franklin County, Belmont, Westville, Bombay Franklin County Training Ground (FRACO)	Franklin County is dedicating \$3500 in the 2020 budget to offset costs for fire/EMS training along with using the County's solar net metering to cover the electric costs.	Public Safety - Emergency Response	\$5,000	\$5,000 \$5,000
		FRACO Training Ground				
		Towns: Bangor, Belmont, Brandon, Burke, Chateaugay, Constable, Dickinson Center, Ft. Covington, Malone, Moira, St. Regis Falls, Harrietstown, Tupper Lake, Westville, Duane				
		Villages: Brushton, Burke, Tupper Lake, Malone				
		Chateaugay, Saranac Lake		Mal		
		Franklin County				
	Shared Solar Array	Transfer meters from other municipalities to share in net meter savings - open to all Franklin County municipalities to evaluate and enroll	Franklin County will evaluate solar production and enroll other municipalities under Franklin County meters to allow savings - \$20,000			
7	Share resources to pave roads that includes replacement of roads and other highway infrastructure such as culverts etc. This includes mainline cameras, etc.	Open to all Towns, Villages and County for participation	Franklin County municipalities will assist each other when available to reduce the costs of our highway infrastruture when available. Tracking of the shared services and formal agreements will be developed	Transportation and Highway	\$35,000	\$35,000 \$35,000
8	Share of oil/water disposal from Highway Garage	Village of Malone/Franklin County	Franklin County will share service of disposal of oil/water	Transportation and Highway	\$10,000	\$10,000 \$10,000
9	An analysis and plan implemented county-wide for workforce development	Open to all Towns, Villages and County for participation - including the IDA, Schools etc.	Franklin County municipalities have identified the need to develop our workforce.	General Government	\$5,000	\$5,000 \$5,000
10	Purchase software for virtual highway/law enforcement driving training to use in simulator	Open to all Towns, Villages and County for participation	Franklin County municipalities have identified the need to offer additional training specific to public safety and works	General Government - Training	5,000	\$5,000 \$5,000
					\$405,000	\$388,000 \$381,060