



# Division of Licensing Services

New York State  
**Department of State**  
**Division of Licensing Services**  
 P.O. Box 22001  
 Albany, NY 12201-2001  
 Customer Service: (518) 474-4429  
 www.dos.ny.gov

## Real Estate Appraiser Examination Application/Re-Application

- INSTRUCTIONS:
- 1) Please carefully read and complete all sections. Applications that are illegible, incomplete or not accompanied by the **\$25** fee will be returned.
  - 2) Please print clearly or type all information.
  - 3) Completed applications should be sent to the address listed at the top of this form.

SECTION A			APPLICANT INFORMATION		
Last Name (Please Print)	First Name	Middle Initial			
Home Address		Phone Number (    )			
City, State, Zip					
E-Mail Address (If Any)					
SECTION B			UNIQUE ID NUMBER (UID)		
Unique ID Number (UID)					
SECTION C			ACKNOWLEDGMENT & SIGNATURE		
<p><b>Read this section carefully before signing below.</b>            I understand and acknowledge that:</p> <ul style="list-style-type: none"> <li>◆ upon approval of this completed application and fee, an admission notice will be mailed to me. The admission notice will include all of the necessary information to register and schedule my exam with an approved test provider.</li> <li>◆ being eligible to take an exam does not mean that I have met all of the requirements for issuance of a license or certification.</li> <li>◆ if I fail the exam for which I am applying, I will have to submit a new examination application and fee before I can re-take an exam.</li> </ul>					
Signature of Applicant ( <i>Read statement above before signing</i> )					Date
SECTION D			PAYMENT		
<p><b>Examination Application Fee: \$25.</b> You may pay by check or money order made payable to the Department of State or by MasterCard or Visa, using a credit card authorization form (DOS-1450) which is available for download. Do not send cash. Application fees are nonrefundable. A \$20 fee will be charged for any check returned by your bank.</p>					
For Office Use Only:					
Original ___ Re-Apply ___ Admission Notice Mailed: ___ / ___ / ___ By: _____					