

Hearing Aid Dispenser Practical Test Examinee Instructions

NYS DEPARTMENT OF STATE
DIVISION OF LICENSING SERVICES
EXAMINATION UNIT
PO BOX 22001
ALBANY, NY 12201-2001

You have been scheduled for the Hearing Aid Dispenser Practical Test. In order to be admitted to the test, you must bring:

- the enclosed admission notice
- a photo ID
- ALL supplies and implements indicated on this form
- a test fee payment (check, money order, VISA or MasterCard) **if** indicated on your admission notice
- a model for the earmold portion of the test
- the *Ear Mold Impression Model Consent Form*, read and signed by your model

If, upon receiving your notice, you know that you will be unable to appear, please contact us immediately at 518-473-2740 or exams@dos.ny.gov.

If we are informed of your inability to appear at least one week prior to the exam and determine that you have a valid excuse, you will be rescheduled to take the test and your test fee will **not** be forfeited. However, we will be unable to guarantee that a new date will conform with any time restrictions concerning taking and passing examinations as required by the Hearing Aid Dispenser Law.

If we do not receive notification of your inability to appear at least one week prior to your test date, or if you arrive late or unprepared to take the test, you will be rescheduled and required to pay a new test fee of \$50. **NOTE:** Additional exam fees are collected at the time of the examination and should not be submitted prior to your scheduled date.

Not bringing a model for the earmold portion of the test will be considered a failure of that portion of the test.

If you do not adhere to proper examination procedures, you will not be allowed to complete the examination.

YOUR MODEL MUST:

- be at least 18 years of age;
- have no medical condition or be taking any medication that would preclude the ability to have an earmold impression taken. Prior to the date of the examination, an otoscopic examination of your model's ears by a

qualified professional (licensed audiologist, registered hearing aid dispenser, or licensed physician) is recommended; and

- agree to submit, in writing, to all required earmold operations.

PLEASE NOTE: If you are completing a traineeship, your sponsoring dispenser may not act as your model.

REQUIRED SUPPLIES AND IMPLEMENTS:

You must bring the items listed below. All appropriate non-disposable implements must be pre-cleaned and disinfected. All disposable products and supplies must be new and in original packaging. Products and implements **must** be transported to and from the exam site in covered, labeled containers. You will not be allowed to complete the examination if you do not provide the required implements and supplies.

1. Portable audiometer with recorded voice (tape or CD) capacity (live voice may **not** be used for this test) and proof of current calibration (label or certificate)
2. Headphones (**not** dome or insert type)
3. Bone oscillator
4. Blank audiogram forms and pen
5. Otoscope with various size specula
6. Otolight/Earlight (with fresh batteries)
7. Ear dams/Otoblocks (oil optional)
8. Earmold impression material and appropriate implement for removing material from container
9. Impression syringe or gun
10. Sanitizing towelettes, gel, or spray-on for hands
11. Sanitizing towelette or non-latex disposable gloves for removing and handling earmold
12. Appropriate box for storing completed earmold impression
13. Several sheets of disposable towels
14. 2 copies of the 10-word list you will use for testing Speech Reception Threshold
15. 2 copies of the 25-word list you will use for testing Speech Discrimination
16. Two covered containers marked "clean" and "dirty": one for storing and transporting clean implements; one for transporting contaminated implements.
17. A sealable bag and disposable gloves in case of blood contamination.
18. **Optional**-Hearing Aid to use as a visual aid when explaining care and maintenance during client's initial fitting (Ear Mold Impression-Step 8)