



**Building Standards
and Codes**

Self-Study: Construction and Submittal Documents

A Division of New York Department of State

July 21, 2021

Course Information

This self-study course has been approved by the Department of State for In-Service training credit as follows:

- 1 hour, Topic 2 – Uniform Code
- Course number: T02-07-3019



Introduction

The Uniform Code, Energy Code, and 19 NYCRR 1203.3 require certain documentation to be submitted in support of an application for a building permit. Much of this documentation is needed for an application to be considered complete.



This self-study course will allow learners to assess their knowledge of construction documentation requirements established by the Uniform Code, Energy Code, and 19 NYCRR 1203.3.

Instructions

Review 19 NYCRR Part 1203 and the Table of Contents found in the 2020 BCNYS, 2020 FCNYS, 2020 RCNYS, and the 2020 ECCCNY.

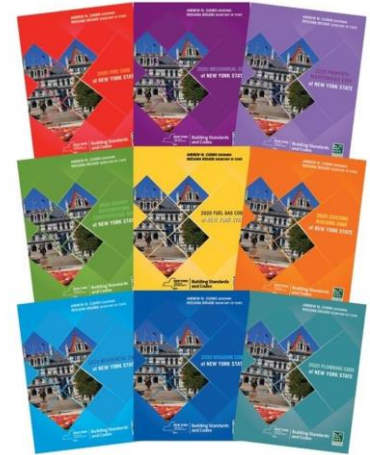
- Click [here](#) to access 19 NYCRR Part 1203.
- Click [here](#) to access the 2020 New York State code books.

Following a self-paced review of this material, you will be required to complete a 15-question exam. You must get at least 11 questions correct to successfully complete this course.

There is no time limit for completing the exam. However, it is strongly recommended that you complete the exam in one sitting, as answers may not be recorded if your internet browser is closed while the exam is in progress.

You may find it helpful to complete the course titled: *Construction and Submittal Documents* before attempting the exam. This course is also approved for In-Service training and is available through SLMS and webinars.

- Click [here](#) to access SLMS.



Instructions



Those who achieved a passing grade will have their results posted in SLMS on or about the second and fourth Thursday of every month. Please check your SLMS training history after these dates to determine if you successfully completed this course.

You may take the exam as many times as necessary to pass.

Click the Start button on the left to begin the exam.

Post Exam – Stay Informed

Building Safety Inspectors and Code Enforcement Officials must keep in mind that the Uniform Code and Energy Code are sometimes amended between “code cycles”. Moreover, regulations that affect the code enforcement community can be amended at any time. For these reasons, it is to the benefit of code enforcers that they subscribe to the Division’s E-Bulletin Mailing List. This mailing list is the best way for the code enforcement community to stay informed of new and amended codes, rules, and regulations.



Absent this knowledge, code enforcers could fail to enforce new and updated versions of the code. This could put them at risk of materially failing to uphold their code enforcement duties. This deficiency could result in the suspension or revocation of a code enforcement certification as described in [19 NYCRR 1208-6.2](#).

The mailing list is also used to notify code enforcers of training requirements and training opportunities.

Post Exam – Stay Informed



To subscribe to the Division’s E-Bulletin Mailing List, either:

1. click the button on the left, or
2. click [here](#), scroll to the bottom of the page, and click subscribe under the heading “E-Bulletin Mailing List”.

If at some point in the future you get a new email address, you should unsubscribe your old address and subscribe using your new one.

Online Training Opportunities

There are many In-Service training opportunities available through the Division of Building Standards and Codes (DBSC) website. These opportunities consist of:

- DBSC SLMS Courses
- DBSC Self-Study Courses
- DBSC Webinars
- Simpson Strong-Tie Courses
- FEMA Courses



Click [here](#) to access these courses.