



# Division of Cemeteries

Department of State  
**DIVISION OF CEMETERIES**  
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## SCHEDULE A – INCOME AND EXPENSES AND FUND BALANCES

For any income or expense category where there is a significant increase or decrease in income or expenses, please provide a brief explanation. Not all cemeteries will have income and expenses in all of these categories

Cemetery Name		New York State Cemetery Five Digit ID Number —		
<b>YEAR ENDING</b> (enter last date of year reporting for each column, i.e. 12/31/20)				
<b>SIZE AND INVENTORY</b>				
Acres-Total				
Acres-Developed				
Acres-Developed and Available				
<b>BURIALS AND LOT SALES</b>				
Burials				
Number of lots (graves, crypts, niches) sold				
<b>INCOME (RECEIPTS)</b>				
Lots and grave sales				
Interment fees				
Foundations				
Dividends and interest				
Donations				
Other-specify;				
attach additional sheet(s) as needed				
Other-specify;				
attach additional sheet(s) as needed				
Other-specify;				
attach additional sheet(s) as needed				
<b>TOTAL RECEIPTS</b>				

# SCHEDULE A – INCOME AND EXPENSES AND FUND BALANCES

Cemetery Name	New York State Cemetery Five Digit ID Number
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<b>YEAR ENDING</b>			
<b>EXPENSES (DISBURSEMENTS)</b>			
Employee Wages			
Independent Contractor Grave Openings			
Independent Contractor Maintenance and Mowing			
Salaries of Officers			
Supplies and Repairs			
Equipment			
Insurance – General Liability			
Workers Compensation			
Commercial Crime/ Employee Dishonesty			
Vandalism and Assessment Fee			
Other – specify;			
attach additional sheet as needed			
Other – specify;			
attach additional sheet as needed			
Other – specify;			
attach additional sheet as needed			
<b>TOTAL DISBURSEMENTS</b>			
<b>OPERATING SURPLUS (LOSS)</b>			
<b>INTER-FUND TRANSFERS</b>			
<b>Transfers</b>			
<b>To Operating Account</b>			
From permanent maintenance fund (retained income from previous years)			
From other funds (i.e., perpetual care, special, bequests, pre-need, etc.)			
<b>TOTAL TRANSFERS FROM OTHER FUNDS TO OPERATING ACCOUNT</b>			
<b>Transfers</b>			
<b>From Operating Account</b>			
To permanent maintenance fund			
To other funds (i.e., perpetual care, special, bequests, pre-need, etc.)			
<b>TOTAL TRANSFERS FROM OTHER FUNDS FROM OPERATING ACCOUNT</b>			

# SCHEDULE A – INCOME AND EXPENSES AND FUND BALANCES

Cemetery Name	New York State Cemetery Five Digit ID Number
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**YEAR ENDING**

**FINANCIAL ASSETS  
(FUND BALANCES)**

General Fund			
Permanent Maintenance Fund			
Perpetual Care			
Special Trust			
Other			
<b>TOTAL FINANCIAL ASSETS</b>			

**PER ACRE ANALYSIS`**

Total Income Per Developed Acre			
Total Expense Per Developed Acre			
Net Income (Loss) Per Developed Acre			
Funds Per Developed Acre			

**Permanent Maintenance Loan**

Approved Date	
Original Loan Amount	
<b>Current Balance</b>	

**NOTES:**