

**NEW YORK STATE REAL ESTATE BOARD**  
**MEETING SUMMARY**  
**November 18, 2021**

The meeting was held by the Department of State, Division of Licensing Services, via WebEx conferencing. A virtual meeting was held to comply with COVID-19 social distancing directives. Due to the fact the meeting of the NYS Real Estate Board was held remotely, the public hearing section was held in abeyance.

**I. CALL TO ORDER, INTRODUCTIONS and OFFICIAL ATTENDANCE**

The meeting was called to order at 1:05 p.m. D. MacKenzie welcomed members and performed roll call; a quorum was not present initially but was later declared as other members joined the meeting. The official attendance was as follows:

**BOARD MEMBERS**

Duncan MacKenzie, Vice Chair  
Dherminder Bhasin  
Dale Burnett  
Edwin Clark  
David Dworkin  
Sandra Erickson  
Neil Garfinkel

**Excused:**

Trisha Ocona  
Diane Ramirez  
Gregory Weston

**DEPARTMENT OF STATE STAFF**

Jodi DeLollo  
Ernest Delaney  
Shannon Maguire  
Marcella Rose  
Alison Lacy  
Denise Tidings  
Paula O'Brien  
Erin McCarthy

**VISITORS**

Anthony Gatto  
Mike Kelly  
\*Other online public members

- A. Approval of 3-11-21 & 7-22-21 Meeting Summaries – D. MacKenzie asked members if they wanted any changes to the meeting summaries. Since no amendments were requested, D. MacKenzie declared approval of the meeting summaries.

**II. ACTION ITEMS**

- A. Enforcement Report – E. Delaney reported the metrics for new real estate complaints received since July 2021 to present. He stated that DOS received 273 new real estate complaints during this period and Enforcement completed the investigation on 188 cases. Disposition of the completed investigations include: 26 closed due to no violation/no merit, 31 issued a warning/instruction, 7 resolved matter, 16 abandoned/withdrawn, 9 duplicates, 51 closed due to insufficient evidence, 7 declared a civil matter, 13 holds issued (against license record), and 28 complaints were referred to Counsel's office with recommendation for disciplinary action.

- B. Processing Report** – J. DeLollo stated that license statistical information from October 2020 and October 2021 was provided to board members. She explained that these two reports list the total number of licensees by county. She mentioned that the report for 2020 includes current licensees but may not include some of the licensees covered under EO 202.11, which allowed individuals to extend their license term during the State of Emergency.
- A. Education/Examination Report**- M. Rose reported that the January 1-December 31, 2022, annual real estate continuing education course renewal period has begun, and that the renewal reminders have been sent out to all providers. She mentioned that many educational providers have begun the renewal process and continue to include or add the live distance education delivery method, which allows individuals flexibility to meet their continuing education requirements. She added that the Department has received positive feedback about live distance education courses.
- B. Examination Report**- S. Maguire provided the examination pass rates for the period covering January 2021 through September 2021, reporting that 54 percent passed the real estate salespersons exam and 57 percent passed the broker exam. She reported that 20,046 individuals took the real estate salespersons exam and 1,477 individuals took the broker exam.

### **III. NEW BUSINESS**

- A. 2022 Meeting Dates** – D. Tidings announced the tentative 2022 meeting dates:
- Thursday, February 17 @ 1 p.m.
  - Thursday, July 21 @ 1 p.m.
  - Thursday, November 17 @ 1 p.m.

She stated that members should notify her as soon as possible if they have any conflicts with these dates.

S. Erickson inquired as to whether the 2022 meetings would be held virtually. D. Tidings stated that the current order that allows for virtual public meetings is due to expire in early January and if not extended, we may return to in-person meetings.

S. Erickson expressed a concern regarding delays in processing license renewals. J. DeLollo mentioned that online renewals should automatically generate a license and asked if S. Erickson was referring to paper renewal applications. J. DeLollo offered to investigate this situation and requested that S. Erickson forward information for individuals experiencing a delay.

Board members mentioned that they had all received correspondence from a public member. D. Tidings informed the Board members that may forward public correspondence to her and that she will forward to the appropriate DOS team member(s) for review.

**IV. ADJOURNMENT** - D. MacKenzie called the meeting adjourned at 1:17 p.m.