



*Madison County*  
NEW YORK

# Shared Services Plan



November 2021



# TABLE OF CONTENTS

Introduction .....	4
Madison County Shared Services Panel .....	4
New Shared Services Proposals .....	6
Public Hearings .....	6
Union Representation.....	7
Conclusion .....	7
Appendix A:	
Plan Summary .....	8
Public Hearing Notices.....	12
Notice to Union Officials .....	13
Exhibit 1 – Written Justification.....	14

## INTRODUCTION

New York State’s County-wide Shared Services Initiative law requires County Administrator Mark Scimone, as the chief executive officer of the county, to prepare a property tax savings plan for shared, coordinated and efficient services among the county, city, towns and villages within Madison County. A Services Panel consisting of the County Administrator as chair of the panel, the Mayors of the City of Oneida and each village, and the Town Supervisors of each town within the county. It is required that a certified draft of the plan be submitted to the Clerk of the Board.

## SHARED SERVICES PANEL REPRESENTATIVES

County of Madison	Mark Scimone, County Administrator
City of Oneida	Helen Acker, Mayor
<b>PARTICIPATING TOWNS</b>	<b>PANEL REPRESENTATIVE</b>
Town of Brookfield	Loren Corbin, Supervisor
Town of Cazenovia	William Zupan, Supervisor
Town of DeRuyter	Charles Walters, Supervisor
Town of Eaton	Clifford Moses, Supervisor
Town of Fenner	David Jones, Supervisor
Town of Georgetown	Pete Walrod, Supervisor
Town of Hamilton	Eve Ann Shwartz, Supervisor
Town of Lebanon	James Goldstein, Supervisor
Town of Lenox	Rocco DiVeronica, Supervisor
Town of Lincoln	Yvonne Nirelli, Supervisor
Town of Madison	Ronald Bono, Supervisor
Town of Nelson	James Cunningham, Supervisor
Town of Smithfield	Thomas J. Stokes, Supervisor
Town of Stockbridge	Alexander Stepanski, Supervisor
Town of Sullivan	John Becker, Supervisor
<b>PARTICIPATING VILLAGES</b>	<b>PANEL REPRESENTATIVE</b>
Village of Canastota	Rosanne Warner, Mayor
Village of Cazenovia	Kurt Wheeler, Mayor
Village of Chittenango	Elizabeth Bough Martin, Mayor
Village of DeRuyter	Travis Marshall, Mayor
Village of Earlville	John Muhlfeld, Mayor
Village of Hamilton	RuthAnn Loveless, Mayor
Village of Morrisville	Thomas Lane, Mayor
Village of Munnsville	Richard Snider, Mayor
Village of Wampsville	Jerry Seymour, Mayor

PARTICIPATING SCHOOLS	PANEL REPRESENTATIVE
Brookfield	Superintendent James Plows Jr.
Canastota	Superintendent Shawn Bissetta
Cazenovia	Superintendent Christopher DiFulvio
Chittenango	Superintendent Michael Eiffe
DeRuyter	Superintendent David Brown
Hamilton	Superintendent William Dowsland
Madison	Superintendent Jason Mitchell
Morrisville-Eaton	Superintendent Gregory Molloy
Oneida City	Superintendent Matthew Carpenter
Stockbridge Valley	Superintendent Corey Graves

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# MADISON COUNTY COUNTY-WIDE SHARED SERVICES INITIATIVE

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Madison County has been a model for shared services for decades. The County along with its towns, villages, schools and the City of Oneida have been sharing a multitude of different services. Overall, millions of tax dollars have been saved locally over the years, while our municipalities have continued to provide the high level of services our residents expect. County departments have also consolidated, saving significant tax dollars.

## NEW SHARED SERVICES PROPOSALS

The following shared services were voted to be included in the plan by the panel on September 16, 2021:

- PROPOSAL #1:** Canastota Central School District will be partnering with Capital Region BOCES, joining the Capital Region BOCES Pharmacy Purchasing Coalition effective 1/1/2022, which will generate an estimated \$400,000 in savings to the district in the 2022 calendar year.
- PROPOSAL #2:** Formalize the agreement between the Village of Chittenango and Town of Sullivan to provide mutual coverage of the Code Enforcement Officer. Not having to have a part-time CEO to cover vacations, trainings, etc. because the Town CEO coverage has saved the Village the equivalent of a part-time CEO position, ~\$20,000.
- PROPOSAL #3:** Formalize the agreement between the Village of Chittenango, Town of Sullivan and Chittenango School District to share equipment such as lift trucks and vacuum trucks. The cost savings is dependent on the equipment. ~\$20,000

**TOTAL IDENTIFIED ESTIMATED ANNUAL SAVINGS:** \$440,000

## PUBLIC HEARINGS

Three public hearings were held on the shared service initiative. Proof of Publication can be found in Appendix A – Public Hearing Notices.

### Public Hearing One

The first public hearing was held on Wednesday, November 10, 2021 at 9:00 am at the County Office Building in Wampsville and via Zoom videoconferencing. Feedback was requested from the public for shared services ideas to be included in the plan. No members of the public attended.

### Public Hearing Two

The second public hearing was held on Wednesday, November 10, 2021 at 12:00 pm at the County Office Building in Wampsville and via Zoom videoconferencing. Feedback was requested from the public for shared services ideas to be included in the plan and for the draft proposals approved by the Shared Services Panel. No members of the public attended.

### Public Hearing Three

The second public hearing was held on Wednesday, November 10, 2021 at 4:00 pm at the County Office Building in Wampsville and via Zoom videoconferencing. Feedback was requested from the public for shared services ideas to be included in the plan and for the draft proposals approved by the Shared Services Panel. No members of the public attended.

## **UNION PARTICIPATION**

All bargain units county-wide were invited to participate in this process (Appendix B – Letter to Union Officials.)

## **CONCLUSION**

This final plan is being provided to the Shared Services Panel on December 16, 202.

I would like to thank the panel members for their participation in the process and the delivery of a successful plan.

Mark Scimone, County Administrator  
CEO, Shared Services Panel



# County-Wide Shared Services Property Tax Savings Plan

## APPENDIX A Plan Summary

<b>County of Madison</b>			
<b>County Contact: Mark Scimone, County Administrator</b>			
<b>Contact Telephone: 315-366-3071</b>			
<b>Contact Email: <a href="mailto:mark.scimone@madisoncounty.ny.gov">mark.scimone@madisoncounty.ny.gov</a></b>			
<b>Partners</b>			
<b>Row 1 – (total # of) Cities in Madison County</b>			
	<b>Participating Cities</b>	<b>Panel Representative</b>	<b>Vote Cast (Yes / No)</b>
1.			
Use additional sheets, if necessary.			
*The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.			
<b>Row 2 – (total # of) Towns in Madison County</b>			
	<b>Participating Towns</b>	<b>Panel Representative</b>	<b>Vote Cast (Yes / No)</b>
1.	Brookfield	Loren Corbin, Supervisor	
2.	Cazenovia	William Zupan, Supervisor	
3.	DeRuyter	Charles Walters, Supervisor	
4.	Eaton	Clifford Moses, Supervisor	
5.	Fenner	David Jones, Supervisor	
6.	Georgetown	Pete Walrod, Supervisor	
7.	Hamilton	Eve Ann Schwartz, Supervisor	
8.	Lebanon	James Goldstein, Supervisor	
9.	Lenox	Rocco DiVeronica, Supervisor	
10.	Lincoln	Yvonne Nirelli	
11.	Madison	Ronald Bono, Supervisor	
12.	Nelson	James Cunningham, Supervisor	
13.	Smithfield	Thomas J. Stokes, Supervisor	
14.	Stockbridge	Alexander Stepanski, Supervisor	
15.	Sullivan	John Becker, Supervisor	
16.			





# County-Wide Shared Services Property Tax Savings Plan

## APPENDIX A

Use additional sheets, if necessary. *The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.			
<b>Row 3 – (total # of) Villages in Madison County</b>			
	<b>Participating Villages</b>	<b>Panel Representative</b>	<b>Vote Cast (Yes / No)</b>
1.	Canastota	Roseanne Warner, Mayor	Yes
Use additional sheets, if necessary. *The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.			
<b>Row 4 – (total # of) School Districts, BOCES, and Special Improvement Districts in Madison County</b>			
	<b>Participating School Districts, BOCES, and Special Improvement Districts</b>	<b>Panel Representative</b>	<b>Vote Cast (Yes / No)</b>
1.	DeRuyter	David Brown	Yes
2.	Canastota	Shawn Bissetta	Yes
Use additional sheets, if necessary. *The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.			
<b>Row 5</b>			
<b>2021 Local Government Property Taxes</b>		The sum total of property taxes levied in the year 2021 by the county, cities, towns, villages, school districts, BOCES, and special improvement districts within such county.	
		<b>\$153,274,171</b>	



## County-Wide Shared Services Property Tax Savings Plan

### APPENDIX A

<b>Row 6</b>	
<b>2021 Participating Entities Property Taxes</b>	The sum total of property taxes levied in the year 2021 by the county, any cities, towns, villages, school districts, BOCES, and special improvements districts identified as participating in the panel in the rows above.
	<b>\$71,237,359</b>
<b>Row 7</b>	
<b>Total Anticipated Savings</b>	The sum total of net savings in such plan certified as being anticipated in calendar year 2022, calendar year 2023, and annually thereafter.
	<b>2022 - \$440,000 / 2023 and beyond - \$440,000</b>
<b>Row 8</b>	
<b>Anticipated Savings as a Percentage of Participating Entities Property Taxes</b>	The sum total of net savings in such plan certified as being anticipated in calendar year 2022 as a percentage of the sum total in Row 6, calendar year 2023 as a percentage of the sum total in Row 6, and annually thereafter as a percentage of the sum total in Row 6.
	<b>2022 - .0062 / 2023 and beyond .0062</b>
<b>Row 9</b>	
<b>Anticipated Savings to the Average Taxpayer</b>	The amount of the savings that the average taxpayer in the county will realize in calendar year 2022, calendar year 2023, and annually thereafter if the net savings certified in the plan are realized.
	<b>2022 - \$6.93 / 2023 and beyond \$6.93</b>
<b>Row 10</b>	
<b>Anticipated Costs/Savings to the Average Homeowner</b>	The percentage amount a homeowner can expect his or her property taxes to increase or decrease in calendar year 2022, calendar year 2023, and annually thereafter if the net savings certified in the plan are realized.
	<b>2022 - .01 decrease / 2023 and beyond .01 decrease</b>
<b>Row 11</b>	
<b>Anticipated Costs/Savings to the Average Business</b>	The percentage amount a business can expect its property taxes to increase or decrease in calendar year 2022, calendar year 2023, and annually thereafter if the net savings certified in the plan are realized.
	<b>2022 - .01 decrease / 2023 and beyond .01 decrease</b>

**CERTIFICATION OF PLAN AND PROPERTY TAX SAVINGS TO DIRECTOR OF BUDGET**

By my signature below, I hereby certify that the County-Wide Shared Services Property Tax Savings Plan submitted herewith is final, that it was completed in accordance with the requirements of Part BBB of Chapter 59 of the Laws of 2017, and that the savings identified and contained herein are true and accurate to the best of my knowledge and belief.

Mark Scimone

(Print Name)



(Signature)

County Chief Executive

(Title)

12/18/2021

(Date)

# Canastota Central School District

120 Roberts Street, Canastota, New York 13032 • 315.697.2025 • FAX 315.697.6368

## District Office

Christopher M. Clancy  
*Assistant Superintendent of Instruction & Special Programs*

Nicholas A. Panuccio  
*Executive Director of Finance & Operations*

Shawn D. Bissetta  
*Superintendent of Schools*



8/9/21

Mr. Mark Scimone:

Canastota CSD will be partnering with Capital Region BOCES, joining the Capital Region BOCES Pharmacy Purchasing Coalition effective 1/1/2022.

This new shared service will generate an estimated \$400,000 in savings to the district in the calendar year 2022.

We would like to be added to the Madison County Plan for the shared savings initiative. Should you have any questions, please contact me.

Best Regards,

A handwritten signature in black ink, appearing to read "N. Panuccio", written over the "Best Regards," text.

Nicholas Panuccio  
Executive Director of Finance & Operations  
Canastota CSD  
315-697-2025

*Striving for Excellence*  
canastotacsd.org

**THANK YOU for your ad submission!**

Your ad has been submitted for publication. Below is a confirmation of your ad placement. You will also receive an email confirmation.

**ORDER DETAILS**

**Order Number:**  
NY0035849  
**Order Status:**  
Submitted  
**Classification:**  
Legal Notices  
**Package:**  
Legals NY -IJO Internal Use Only  
**Final Cost:**  
24.25  
**Payment Type:**  
Account Billed  
**User ID:**  
W0013397

**ACCOUNT INFORMATION**

MADISON COUNTY BOARD OF SUPERVISORS Legal NY  
138 N. COURT ST.  
WAMPSVILLE, NY 13163  
315-366-2201  
Cindy.Urtz@madisoncounty.ny.gov  
MADISON COUNTY BOARD OF SUPERVISORS

**TRANSACTION REPORT**

**Date**  
October 22, 2021 11:39:52 AM EDT  
**Amount:**  
24.25

**ADDITIONAL OPTIONS**

1 Affidavit\*

**SCHEDULE FOR AD NUMBER NY00358490**

October 28, 2021  
The Oneida Daily Dispatch Legals

**PREVIEW FOR AD NUMBER NY00358490**

**LEGAL NOTICE**  
**COUNTY OF MADISON**  
**NOTICE OF**  
**PUBLIC HEARING**  
NOTICE IS HEREBY GIVEN, that the Madison County Shared Services Panel will conduct three (3) public hearings to discuss the proposed County-wide Shared Services Property Tax Savings Plan and to invite the general public to provide input and ideas on the proposed plan to the Shared Services Panel in the Supervisors Chambers, second floor, County Office Building, Wampsville, New York or via Zoom videoconferencing on Wednesday, November 10, 2021 @ 9:00 a.m., 12:00 p.m., and 4:00 p.m. or as soon as possible thereafter, at which time all interested persons will be heard.  
Dated: October 21, 2021  
Mark Scimone, County Administrator Madison County  
1X: 10/28/21  
#NY0035849

[<< Click here to print a printer friendly version >>](#)



## MADISON COUNTY BOARD OF SUPERVISORS

**JOHN M. BECKER**  
*Chairman*  
**MARK SCIMONE**  
*County Administrator*  
**CINDY URTZ**  
*Clerk*

138 N. Court St., PO Box 635  
Wampsville, NY 13163  
Phone: 315/366-2201 Fax:  
315/366-2502

TO: BARGAINING UNIT PRESIDENTS  
FROM: MARK SCIMONE, MADISON COUNTY ADMINISTRATOR MS  
DATE: OCTOBER 25, 2021  
RE: INPUT FOR STATE-MANDATED SHARED SERVICES PLAN

As a part of the 2017-18 New York State Budget, legislation was adopted requiring counties to develop a "Countywide Shared Services Property Tax Savings Plan."

The legislation calls for the County Administrator to assemble a Shared Services Panel that *must* include all mayors and town supervisors.

The law also requires the County Administrator to consult with every collective bargaining unit of each partner to provide input and recommendations regarding potential inter-governmental shared services.

The County submitted a plan in 2017 for 2018, but did not submit any revisions to the plan for 2019.

The panel has prepared a modified plan for submission this year for 2022. I have attached a copy for your review and feedback. Additionally, if you have any other ideas, insights, and recommendations—large or small—regarding services that local governments and schools might share or coordinate please submit them for consideration.

There are four ways you can respond:

1. Email your suggestions to: [Mark.Scimone@madisoncounty.ny.gov](mailto:Mark.Scimone@madisoncounty.ny.gov)
2. Mail your suggestions to: Mark Scimone, Madison County Administrator, Board of Supervisors, P.O. Box 635, Wampsville, NY 13163
3. Attend a public hearing:
  - a. Wednesday, November 10<sup>th</sup> at 9:00 AM — County Office Building 2nd Floor Board Chambers
  - b. Wednesday, November 10<sup>th</sup> at 12:00 PM — County Office Building 2nd Floor Board Chambers
  - c. Wednesday, November 10<sup>th</sup> at 4:00 PM — County Office Building 2nd Floor Board Chambers

Please indicate the municipality and bargaining unit you represent.

I look forward to receiving your feedback and/or suggestions. Thank you for your participation in this process.

Sincerely,

Mark Scimone  
County Administrator

## **Exhibit 1**

Written justification provided by each Panel Representative  
in support of his or her vote on the Plan.

# Canastota Central School District

120 Roberts Street, Canastota, New York 13032 • 315.697.2025 • FAX 315.697.6368

## District Office

Christopher M. Clancy  
*Assistant Superintendent of Instruction & Special Programs*

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Shawn D. Bissetta  
*Superintendent of Schools*



8/9/21


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We would like to be added to the Madison County Plan for the shared savings initiative. Should you have any questions, please contact me.

Best Regards,

  
Nicholas Panuccio  
Executive Director of Finance & Operations  
Canastota CSD  
315-697-2025



**Christine Coe**

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**From:** Mayor Chittenango <mayor@chittenango.org>  
**Sent:** Wednesday, September 15, 2021 11:03 AM  
**To:** Christine Coe  
**Subject:** Re: SAVE THE DATE: Madison County Shared Services Panel Meeting 8/16/21

Good Morning Christine -

Would existing shared agreements be useful? If so, I suggest the following:

- Formalizing the understanding between the Village of Chittenango and Town of Sullivan to provide mutual coverage of the code enforcement officer. Not having to have a part-time CEO to cover vacations, trainings, etc because the Town CEO covers has saved the Village the equivalent of a part-time CEO position, ~\$20,000. My understanding is that it is an informal agreement currently. Perhaps it is prevalent in other parts of the County.

- Similarly, the Village, Town and School District shares equipment such as lift trucks and vacuum trucks. The cost savings is dependent on the equipment. It is likely all the municipalities do so. Perhaps there is a gain from formalizing this.

Have a great day  
Elizabeth

**Elizabeth Bough Martin, Mayor**  
Village of Chittenango  
222 Genesee Street  
Chittenango, New York 13037  
315.687.3936  
Take the Erie Canal to the Land of Oz at [chittenango.org](http://chittenango.org)

*This email address is for the use of the Mayor for Village business. Please do not use this email address for political or personal communication.*

**Madison County Shared Services Plan**  
**December 18, 2021**

