



COUNTY OF OSWEGO OFFICE OF THE COUNTY ADMINISTRATOR

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Philip R. Church, County Administrator

County-wide Shared Services Panel Plan 2022

Panel Members:

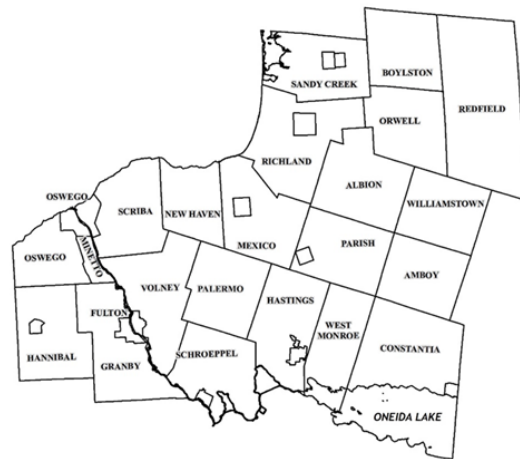
City Mayors

Oswego William Barlow
Fulton Deana Michaels

Town Supervisors

Albion Michael Faulkner
Amboy Kathleen Wilkinson
Boylston Ann Stacy
Constantia Frank Tomaino
Granby John Snow
Hannibal Floyd Calkins
Hastings Tony Bush
Mexico Eric Behling
Minetto John Familo
New Haven Daniel Barney
Orwell William Potter
Oswego Dan Gurney
Palermo Patricia Redhead
Parish James Bernys
Redfield Matthew Tompkins
Richland Kern Yerdon
Sandy Creek Timothy Ridgeway
Schroepfel Cary Redhead
Scriba James Oldenburg
Volney Greg Hartranft
West Monroe Vern Sundet
Williamstown John Hamblin

Chair: Philip Church, County
Administrator



Village Mayors

| | |
|----------------|------------------|
| Central Square | Randy House |
| Cleveland | Lauren Tackman |
| Hannibal | Ronald Greenleaf |
| Lacona | Lyndon Glazier |
| Mexico | Terry Grimshaw |
| Parish | Kathryn Perkins |
| Phoenix | Caleb Sweet |
| Pulaski | Jan Tighe |
| Sandy Creek | Lynn Miller |

School Districts

| | |
|--------|-------------------|
| Oswego | Dr. Mathis Calvin |
| Fulton | Brian Pulvino |
| Mexico | Dr. Donna Runner |

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Executive Summary

Oswego County and its municipal officials, in compliance with New York State Revenue Budget Bill S2009-C/A3009-C Part BBB “County-wide shared services property tax savings plan,” submit the following shared service proposals for 2022, which will produce taxpayer savings in 2023 and beyond.

The 2017-18 New York State Budget included a new mandate for all counties, cities, towns and villages, with voluntary participation by school districts, if invited. The mandate required that the chief executive officer (CEO) of each county develop a “county-wide shared services property tax savings plan” by forming and chairing a “shared services panel.” It also mandated that the CEO of every city, town, and village within the county serve on the Panel. In Oswego County’s case, the CEOs are the county administrator, every town supervisor and the mayors of every city and village. Participating school districts designated a representative from their governing board to be a member of the Panel. Due to time constraints, the panel opted to forgo plan development in 2017. The Panel submitted plans in 2018, 2019, 2020 and 2021.

The 2019-20 New York State Budget made certain amendments to the shared services panel law, which relaxed plan development timelines, allowed for expanded membership, allowed for annual plan submissions, and required panels to meet at least twice per year.

In 2022, Legislation was passed allowing panels to re-submit projects from previous plans that had not been undertaken. The Oswego County Panel has elected to do this and applauds the State for making this sensible and long-sought-after change. The projects described herein that are delineated with an “*” are resubmissions.

The Panel met three times in 2022, sought union input, and three public hearings were conducted. The Panel recognized that Oswego County and its municipalities have a long and successful history of sharing many services, going back decades. The panel adopted the attached plan on Dec 22, 2022.

Appendix A

County-Wide Shared Services Property Tax Savings Plan Summary

County of: Oswego
County Contact: Philip Church
Contact Telephone: 315-349-8235
Contact E-Mail: phil.church@oswegocounty.com

Appendix A

County-Wide Shared Services Property Tax Savings Plan Summary

Oswego County

| County CEO | Vote Cast (Yes or No)* |
|---------------|------------------------|
| Philip Church | Y |

* The written justification provided by each Panel Representative is support of his of her vote on the Plan is attached hereo, as Exhibit 1.

Row 1: # of cities (total # of) Cities in Oswego County

| Participating Cities | Panel Representative | Vote Cast (Yes or No)* |
|----------------------|----------------------|------------------------|
| 1 | Fulton | Deana Micheals |
| | | A |

Add additional lines if necessary

* The written justification provided by each Panel Representative is support of his of her vote on the Plan is attached hereo, as Exhibit 1.

Row 2: # of towns (total # of) Towns in Oswego County

| Participating Towns | Panel Representative | Vote Cast (Yes or No)* |
|---------------------|----------------------|------------------------|
| 1 | Albion | Michael Faulkner |
| 2 | Amboy | Kathleen Wilkinson |
| 3 | Boylston | Ann Stacy |
| 4 | Constantia | Frank Tomiano |
| 5 | Hannibal | Floyd Calkins |
| 6 | New Haven | Mary Curcio |
| 7 | Orwell | William Potter |
| 8 | Oswego | Richard Kaulfuss |
| 9 | Parish | James Bernys |
| 10 | Richland | Kern Yerdon |
| 11 | Sandy Creek | Ruith Sheppard |
| 12 | Volney | Greg Hartranft |
| 13 | West Monroe | Vern Sundet |

Add additional lines if necessary

* The written justification provided by each Panel Representative is support of his of her vote on the Plan is attached hereo, as Exhibit 1.

Row 3: # of villages (total # of) Villages in Oswego County

| Participating Villages | Panel Representative | Vote Cast (Yes or No)* |
|------------------------|----------------------|--------------------------------|
| 1 | Central Square | Randy House |
| 2 | Hannibal | Ronald Greenleaf |
| 3 | Lacona | Lyndon Glazier |
| 4 | Mexico | Terry Grimshaw/James Hotchkiss |
| 5 | Parish | Kathryn Perkins |
| 6 | Phoenix | Caleb Sweet |
| 7 | Pulaski | Jan Tighe |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |

| | | | |
|----|--|--|--|
| 15 | | | |
|----|--|--|--|

Add additional lines if necessary

* The written justification provided by each Panel Representative is support of his of her vote on the Plan is attached hereo, as Exhibit 1.

Row 4: ## (total # of) School Districts, ## BOCES, ## Fire Districts, ## Fire Protection Districts and ## Special Improvement Districts in *county name* County

| | Participating Others | Panel Representative | Vote Cast (Yes or No)* |
|----|----------------------|-----------------------|------------------------|
| 1 | Fulton Schools | Brian Pulvino | Y |
| 3 | Mexico Schools | Dr. Donna Runner | Y |
| 4 | Oswego | Dr. Mathis Calvin III | A |
| 5 | | | |
| 6 | | | |
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| 19 | | | |
| 20 | | | |

Add additional lines if necessary

* The written justification provided by each Panel Representative is support of his of her vote on the Plan is attached hereo, as Exhibit 1.

Appendix A

County-Wide Shared Services Property Tax Savings Plan Summary

| Row 5 | 2022 | 2023 | 2024 | Annually Thereafter |
|--|----------------|----------------|----------------|---------------------|
| Local Government Property Taxes * | \$ 225,488,256 | \$ 240,213,316 | \$ 245,017,582 | \$ 249,917,934 |
| Row 6 | | | | |
| Participating Entities Property Taxes* | \$ 139,779,817 | \$ 148,907,858 | \$ 151,886,016 | \$ 154,923,736 |
| Row 7 | | | | |
| Total Anticipated Savings | | \$6,225,937 | \$6,975 | \$6,975 |
| Row 8 | | | | |
| Anticipated Savings as a Percentage of Participating Entities Property Taxes | | 4.2% | 0.0% | 0.0% |
| Row 9 | | | | |
| Anticipated Savings to the Average Taxpayer | | \$104.22 | \$0.12 | \$0.12 |
| Row 10 | | | | |
| Anticipated Costs/Savings to the Average Homeowner | | 5.0% | 0.0% | 0.0% |
| Row 11 | | | | |
| Anticipated Costs/Savings to the Average Business | | 4.2% | 0.0% | 0.0% |

* Data from NYS Comptroller at <https://www.osc.state.ny.us/local-government/data/real-property-tax-levies-taxable-full-value-and-full-value-tax-rates>

**Oswego County Shared Services Panel
Explanation of Voting - 2022**

We, the undersigned, as members of the Oswego County Shared Services Panel, have voted in the affirmative to approved the 2022 Shared Services Plan. We will continue to meet to assess the feasibility of the ideas discussed in the Plan and develop implementation strategies for 2023 and beyond.

As local government officials responsible to our constituents for providing public services, and for developing and managing local operating budgets, we are keenly aware of the benefits of sharing services among governments where appropriate. The municipalities of Oswego County have a long history of sharing services that predates this current initiative.

| NAME | TITLE | MUNICIPALITY |
|-------------------|--------------------------------|-----------------|
| Mary Annas | New Haven Town Board member | New Haven |
| Jean Karen Triple | Village Mayor | Pulaski |
| Donna Runken | Supt | Mexico |
| Brian Burton | Supt | Fulton |
| Michael St. On | SUPERVISOR | ALBION |
| James H. Hadden | DEPUTY MAYOR | MEXICO VIL. |
| Joseph W. Hartman | Supervisor Volney | Volney |
| Lyndon J. Higgins | Mayor | Saratoga |
| Rand House | Mayor | CANTON SARATOGA |
| Ronald B. Bagnall | Mayor | Hannibal |
| Michael J. Mungro | Judge | CANTON SARATOGA |
| John J. Lehn | Supervisor | HANNIBAL |
| James Bernup | Supervisor | Town of Paris |
| Kathryn Perkins | Mayor | Paris |
| John W. ... | County Administrator | Oswego County |

APPENDIX B: Certification

CERTIFICATION OF PLAN AND PROPERTY TAX SAVINGS TO THE SECRETARY OF STATE

By my signature below, I hereby certify that the County-Wide Shared Services Property Tax Savings Plan submitted herewith is final, that it was completed in accordance with the requirements of Article 12-1 of the General Municipal Law, and that the savings identified and contained herein are true and accurate to the best of my knowledge and belief.

Philip R. Church, County Administrator

County Chief Executive Officer (Print Name)



(Signature) _____

(Date) 1/20/22 _____

Appendix A
County-Wide Shared Services
Property Tax Savings Plan Summary

| Project Title: (* re-submission) | Project Partners: | Project Description: | Project Category: | 2023 | Total Anticipated Savings 2024 | Annually Thereafter |
|--|--|---|--|-------------|--------------------------------|---------------------|
| | | | | TBD | TBD | TBD |
| 1 Warm-up Trailer | Lacona and Pulaski | Joint purchase of an operations/warm-up trailer for severe-weather water-main breaks. | Utilities - Water | TBD | TBD | TBD |
| 2 Emergency generators | Oswego County and its municipalities | Joint purchase of portable generators for localized power outages. | Public Safety - Emergency Response | TBD | TBD | TBD |
| 3 *Joint Bidding | Oswego County and its municipalities | Joint bidding for large scale items, with local government piggy-backing or participation. | General Government - Purchasing | TBD | TBD | TBD |
| 4 Snow Plowing | Fulton and its surrounding municipalities | Sharing of plowing vehicles during storm events. | Transportation - Highways | TDB | TDB | TDB |
| 5 Assessing | Fulton and its surrounding municipalities | Contract with shared assessor | General Government - General Government Administration | TBD | TBD | TBD |
| 6 Records | Oswego County and its municipalities. | Shared scanning equipment for electronic archival of large scale maps an plans, Records Center. | General Government - Misc General Govt | TBD | TDB | TBD |
| 7 Street Sweeper | Fulton and its surrounding municipalities | Shared street sweeper with operator. | Transportation - Highways | TBD | TBD | TBD |
| 8 Sign Shop | Oswego County and its municipalities. | Joint use of sign shop and joint bid for sign blanks | Transportation - Misc Transportation | TBD | TBD | TBD |
| 9 County Route 3 | Oswego County, Fulton, and its municipalities | Shared responsibility for paint striping County Route 3 | Transportation - Highways | TBD | TBD | TBD |
| 10 *Wastewater Treatment Enhancement | Oswego County, Town of Schroepffel, Village of Phoenix, IDA | Enhance capacity of wastewater treatment system | Utilities - Water | \$2,000,000 | TBD | TBD |
| 11 *Budgeting Software | Oswego County and participating municipalities | Procurement of shared budgeting software. Savings are per municipality. | General Government - General Government Administration | \$8,875 | \$6,275 | \$6,275 |
| 12 *Wastewater Plant and Lines | Towns of Cleveland and Constantia | Pre-development consulting services. | Sanitation - Sewer | TBD | TBD | TBD |
| 13 *HR Administration | County of Oswego and Fulton. | The city and county will explore opportunities to jointly administer HR functions | General Government - General Government Administration | TBD | TBD | TBD |
| 14 *Tree Trimming | County of Oswego and Fulton. | The city with examine hiring the County to conduct tree trimming services | Transportation - Highways | TBD | TBD | TBD |
| 15 Nuclear Tax Agreements JAF | Oswego County, Mexico School District, Town of Scriba | The three jurisdictions will share the cost and benefits of noegotiating a tax agreement with the James A FitzPatrick nuclear power plant. | General Government - General Government Administration | TBD | TBD | TBD |
| 16 Planning | Oswego County and its municipalities | Joint RFP and contract for land use planning and comprehensive planning. | General Government - Planning and Zoning | TBD | TBD | TBD |
| 17 * Web Hosting | Oswego County and its municipalities | Web hosting services | General Government - Information Technology | \$11,750 | TBD | TBD |
| 18 * Tax Collection Software | Oswego County and its municipalities | Oswego County will make its credit card tax collection system available to municipalities. | General Government - Tax Administration | \$132,000 | TBD | TBD |
| 19 * Equipment Sharing - Highway | 1. Granby, Hannibal, Volney, Minetto 2. New Haven and Mexico | Intermunicipal agreements for equipment and labor costs associated with municipal road repair. | Transportation - Highways | TBD | TBD | TBD |
| 20 * Phoenix/Schoepffel Wastewater Treatment | Oswego County, Town of Schroepffel, Village of Phoenix, IDA | Enhance capacity of wastewater treatment system | Utilities - Water | \$2,000,000 | TBD | TBD |
| 21 * Day Care Service | Oswego County and its municipalities | Remove day care needs as a roadblock to employment | Community Services - Constituent Services | TDB | TDB | TDB |
| 22 * Grant Consulting | Oswego County and participating municipalities | Consulting services to assist the county and its municipalities in preparing grant and reimbursement applications for shared services funds and grants. | General Government - General Government Administration | TBD | TBD | TBD |
| 23 *Water/Sewer project | Towns of Parish and Hastings and Village of Parish | Pre-development consulting services. | Utilities - Water | TBD | TBD | TBD |

| | | | | | | |
|-----------------------------------|---|---|--|--------------------|----------------|----------------|
| 24 * School Elections | County of Oswego and all school districts. | Election assistance to schools | General Government - General Government Administration | \$232,200 | TBD | TBD |
| 25 * Water Line | City of Fulton and Town of Granby | New water line construction. | Utilities - Water | \$1,500,000 | TBD | TBD |
| 26 * Volney Sewer District | Oswego County, Volney, Fulton | New sewer line from County Airport down Route 176 to city's treatment plant | Utilities - Misc Utilities | \$232,000 | TBD | TBD |
| 27 * Mexico Palermo Water Service | Mexico, Palermo | Commission a study to examine the public interest in a municipal water supply for Palermo from the Town and Village of Mexico Water District | Utilities - Water | TBD | TBD | TBD |
| 28 * GIS Web Services | Lacona, Sandy Creek | The two villages will enter inter a contract to share the GIS system at equal cost to each municipality. | General Government - Information Technology | \$700 | \$700 | \$700 |
| 29 * Paver | Constantia, West Monroe | Sharing the cost of the purchase of a road paver and its operation. | Transportation - Highways | \$100,456 | TBD | TBD |
| 30 Fueling Agreements | Sandy Creek and Sandy Creek School District | The Village of Sandy Creek and the Sandy Creek Central School District are entering into an agreement whereby the Village may utilize the school district's bus garage fuel station facilities for the purpose of refueling village trucks. The Village will be billed by the school district for the fuel costs. | Transportation - Misc Transportation | TBD | TBD | TBD |
| 31 * Joint Recreation Program | Towns of Sandy Creek, Orwell, Boylston and the Villages of Sandy Creek and Lacona | Rather than run individual programs, the municipalities will joint run a recreation program. | Culture and Recreation - Misc Cultural and Recreation | \$7,956 | TBD | TBD |
| 32 * Land Acquisition | Mexico School District and Town of Palermo | *Procurement of land for water tank and new water district | Utilities - Water | TDB | TBD | TBD |
| Totals | | | | \$6,225,937 | \$6,975 | \$6,975 |