

**DEPARTMENT OF STATE**  
**DIVISION OF LICENSING SERVICES**  
Robert J. Rodriguez  
Secretary of State

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**NEW YORK STATE APPEARANCE ENHANCEMENT ADVISORY COMMITTEE**

May 8, 2023 @ 10:00 a.m.

99 Washington Avenue, 5<sup>th</sup> Floor, Room 505, Albany, NY  
123 William Street, 2<sup>nd</sup> Floor, Room 231, New York, NY  
295 Main Street, Room 845, Buffalo, NY

Board Members Attending

Michelle D'Allaird Brenner, Chair  
Shirley Cheng  
Anthony Fiore  
Erin Hundley  
Leeanne Shade

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**AGENDA**

- I. Introduction, Roll Call** – Michelle D'Allaird Brenner, Chair
  - A. Approval of Meeting Summaries;  
9-13-21, 10-25-21, 4-11-22, 5-23-22 and 10-24-22
  
- II. Department/Subcommittee Reports**
  - A. Enforcement Update – Jenna Berschwinger
  - B. Processing Report – Emily Lupe
  - C. Examination Administration Report – Shannon Maguire
  
- III. Action Items**
  - A. Lash Tinting – Michelle D'Allaird Brenner
  
- IV. New Business**
  - A. List of Procedural Services – Jodi DeLollo
  - B. Board Members – Appointment Process - Jodi DeLollo
  - C. Roles and Responsibility of Board – Jasmine Norman
  - D. Next Advisory Board Meeting (July 17<sup>th</sup> @ 10:00AM) – Heidi Hicks
  
- V. Public Comment Period**
  
- VI. Adjournment**