



**Department
of State**

**2024 ANNUAL REPORT:
Community Services Block Grant Program**

PURSUANT TO SECTION 159-N OF THE EXECUTIVE LAW

**FOR SUBMISSION TO:
THE GOVERNOR AND THE LEGISLATURE**

April 15, 2025

**Kathy Hochul
Governor**

**Walter T. Mosley
Secretary of State**

INTRODUCTION

In compliance with § 159-n of the Executive Law, the New York Department of State (DOS) respectfully submits this annual report regarding the Community Services Block Grant (CSBG) program. As the CSBG administering agency for New York State, DOS, by and through its Division of Community Services (DCS), establishes goals and objectives to guide program evaluation, monitoring, and oversight.

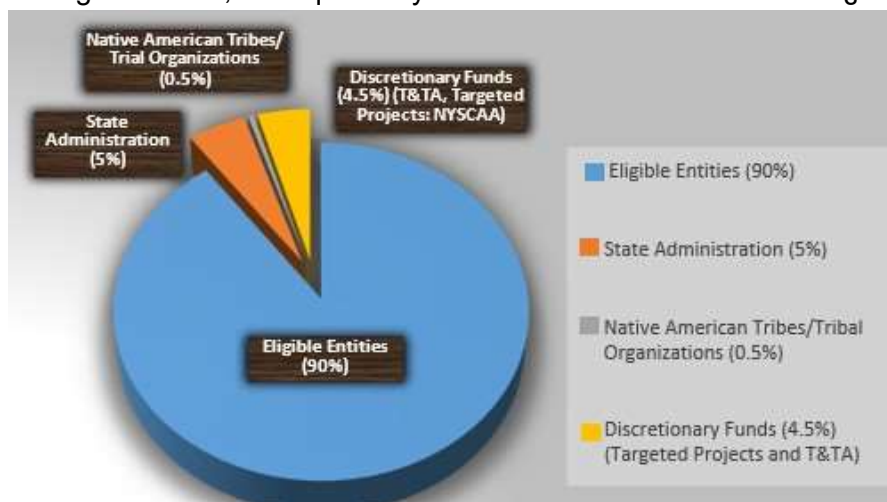
This report summarizes the accomplishments of the New York State CSBG network and the actions taken to facilitate and monitor the work of CSBG providers throughout Federal Fiscal Year (FFY) 2024, which covers the period October 1, 2023 to September 30, 2024. When reviewing this report, please keep in mind that the service outcome data reported is from FFY 2023 (October 1, 2022 – September 30, 2023). The CSBG program reports outcome data on a one-year lag and is published following verification by the US Department of Health and Human Services (HHS).

DISTRIBUTION OF CSBG FUNDING FFY 2024

For FFY 2024, New York State received an annual CSBG allocation of \$66,962,705. The Federal CSBG Act requires the State to distribute at least 90% (\$60,469,242) of the CSBG allocation directly to designated eligible entities (also known as Community Action Agencies or CAAs) in pre-determined proportionate amounts (see 42 USC § 9907).

The remaining FFY 2024 CSBG allocation was utilized in the following way:

- 5% (\$3,348,108) of the CSBG allocation may be used for the State’s program administration. State administration includes the salaries of program and fiscal staff to monitor, training for those state staff, costs associated with travel to monitor and provide technical assistance and training, as well as technology including computers and phones for state staff.
- 4.5% (\$2,848,926) was made available to support innovative initiatives in migrant assistance, assistance for the East Buffalo neighborhood affected by a mass shooting at the only grocery store in May 2022, and disaster relief. CSBG funds were also utilized to support food pantries, assist with educational needs for low-income students, and deliver training and technical assistance, including Federal Uniform Guidance, throughout the CAA network.
- Annually, up to 0.5% (\$296,429) of the annual CSBG allocation is made available to Native American Tribes/Tribal Organizations, as required by New York State Executive Law § 159-i.



DISTRIBUTION OF FUNDS FOR INNOVATIVE INITIATIVES (CSBG)

County/ Area Served	Program Name	FFY 2024 Allocation
Emergency Assistance		
East Buffalo	Community Action Organization of Western New York, Inc.	\$150,000
Disaster Relief		
Oneida Yates	Mohawk Valley Community Action Agency, Inc. Pro Action of Steuben and Yates, Inc.	\$100,000 \$100,000
Migrant Assistance		
Statewide	Community Action Agencies and Community-Based Organizations	\$1,000,000
Financial Literacy		
Statewide	Community Action Agencies and Community-Based Organizations	\$1,036,960
Educational, After-School, and Nutritional Support		
Statewide	Community Action Agencies	\$703,417

EMERGENCY ASSISTANCE

In FFYs 2023 & 2024, the New York Department of State, Division of Community Services provided \$150,000 in funding to the Community Action Organization of Western New York, Inc. This grant was used to implement emergency funding to the East Buffalo neighborhood to address ongoing challenges to affordable housing and access to food. East Buffalo was severely impacted by the fatal massacre that occurred in May of 2022, in the only grocery store located in the neighborhood. The long-lasting trauma experienced by this community has resulted in residents who fear returning to the grocery store that has since re-opened. Due to the increased costs of obtaining food from other areas of the region, many low-income families struggled to pay rent. This grant was part of a larger initiative and collaboration facilitated by the Governor's office through the East Buffalo State Agency Group that meets monthly to coordinate and inform state resources of efforts to improve the East Buffalo area. Through this emergency funding, 470 East Buffalo low-income residents have received assistance.

DISASTER RELIEF

In FFY 2024, the New York Department of State, Division of Community Services provided \$100,000 each to Community Action Agencies Mohawk Valley Community Action Agency, Inc. and Pro Action of Steuben and Yates, Inc.

In Oneida County, Mohawk Valley Community Action Agency served individuals and families that had been affected by the tornado that touched down in July 2024. Many low-income families including seniors were displaced and were forced to stay with family, friends, or in hotels. Houses and businesses were destroyed, leaving individuals homeless, with limited shopping options, and without jobs. Assistance ranged from covering relocation and rental expenses to clothing, household, and hygiene products as families rebuild.

In Yates County, Pro Action of Steuben and Yates, Inc. supported recovery efforts in communities impacted by severe weather caused by the remnants of Tropical Storm Debby in August 2024. The funding provided low-income households with cleaning supplies, food, prescriptions, infant formula, hygiene products, clothing, shoes, and school supplies as the community cleaned up from the flooding. Households also needed replacement appliances including water heaters, clothes washers, and dryers. Basic household necessities such as bedding, mattresses, towels, pots, and pans and dishes were also in great need.

MIGRANT ASSISTANCE

In FFY 2024, the New York Department of State, Division of Community Services provided up to \$1,000,000 in funding to six Community-Based Organizations statewide. This funding was used to respond to the immediate needs of newly arrived asylum seekers who entered New York State. Services provided under this initiative included shelter and rental expenses, food, personal hygiene items, clothing, transportation assistance, referrals for healthcare, education, translation services, and employment support.

FINANCIAL LITERACY

In FFY 2024, the New York Department of State, Division of Community Services provided up to \$1,036,960 in funding to eleven Community-Based Organizations statewide. This funding was used to assist and educate low-income individuals and families to better utilize their financial resources, allowing them to address and manage the challenges of long-term and situational poverty.

EDUCATIONAL, AFTER-SCHOOL, and NUTRITIONAL SUPPORT

In FFY 2024, the New York Department of State, Division of Community Services offered Community Action Agencies up to \$15,000 per county to assist income-eligible individuals and families with education-related expenses, and enrollment fees for sports or recreational programs. Agencies were also able to utilize these funds to purchase food to replenish depleted agency food pantries.

THE CSBG NETWORK: PROGRAM AND FISCAL OVERSIGHT

Routine monitoring of all CSBG-funded entities is conducted by DOS staff. The chart below provides a snapshot of the monitoring activities conducted by DOS in association with virtual and on-site visits to CAAs and other CSBG-funded subrecipients during FFY 2024. These activities include attendance at board of director meetings and review of related documents, program and fiscal monitoring, and assistance in the development of work plans and required reports.

Oversight Activities	FFY 2024
Site visits (both on-site and virtual), board reviews, program and fiscal assessments, contract assistance, and annual desk review for compliance with organizational standards.	293
Training and technical assistance (T/TA) including compliance with national standards which encompass planning, governance, human resources, fiscal management, data management, and service delivery.	75
Annual Reviews (via Annual Compliance Review of Organizational Standards (ACROS))	32
Triennial reviews conducted (via Triennial Review and Assessment for Compliance with Standards (TRACS))	15

Federal law requires CSBG States to conduct one full on-site review of each designated CAA at least once every three years (42 USC § 9914). For this purpose, DOS developed the Triennial Review and Assessment for Compliance with Standards (TRACS) tool. Based in part on the national CSBG Organizational Standards, this triennial review process focuses on the areas of planning, community partnerships and involvement, governance and organizational leadership, personnel administration, fiscal and internal controls, as well as data collection and reporting. Included within the review are written recommendations intended to promote feedback and continuous quality improvement. All DOS recommendations made during the TRACS are ultimately consolidated into a Technical Assistance Plan (TAP) developed by DOS and the monitored CAA.

In FFY 2024, DOS continued to use a risk-based assessment tool for CSBG eligible entities. This tool allows DOS to assess risk associated with performance. This tool has allowed DOS to offer more assistance to those

agencies most in need in achieving compliance. A major focus for technical assistance in FFY 2024 continued to be compliance with national CSBG Organizational Standards (instituted by HHS in 2016). A new area of technical assistance focused on a pilot of the subrecipient use of the Division of Community Services SharePoint site to submit documentation related to the CSBG Organizational Standards in an ongoing effort to reduce administrative burden to both DOS and subrecipients.

DOS offers all CSBG-funded entities opportunities for training and technical assistance (T/TA). Technical assistance needs are often identified during the contracting process, monitoring reviews, and/or during a triennial assessment. In addition to the training and technical assistance provided directly by DOS staff, subrecipients are offered training and technical assistance through the State's contract with the New York State Community Action Association (NYSCAA). NYSCAA hosted two virtual regional meetings for the network and the Annual Professional Development Conference. NYSCAA continued their work with the network on addressing social justice and racial equity issues and supporting the mental health of the Community Action staff by providing trauma-informed care information and resources.

Through DOS' partnership with NYSCAA, the Results Oriented Management and Accountability (ROMA) Alliance workgroup, continued to improve and modify the Community Action Plan templates for the network to support their efforts in addressing the identified needs in their communities. NYSCAA continued to provide training opportunities to the network in Results Oriented Management and Accountability (ROMA). Additionally, over the past year, 4 individuals became certified ROMA Implementers, and 3 individuals became certified ROMA Trainers. This partnership supports a significant initiative from HHS to integrate the use of data for analysis/ continual improvement of outcomes resulting from the use of CSBG funds. Continuous T/TA efforts are strengthened through calls with agency Executive Directors. These calls allow DOS staff to better assess the needs of the Community Action Agencies and offer direct support.

Pursuant to the Federal CSBG Act, the State requires that subrecipients incorporate the Federal Poverty Line (FPL) as a criterion of eligibility in their administration of the CSBG program. Federal legislation allowed DOS to increase the eligibility threshold to 200% of the FPL through the end of FFY 2024. Through monitoring and the provision of T/TA, DOS works with subrecipients to ensure that they incorporate the FPL requirement into their intake procedures and program planning.

REPORTING PERFORMANCE OUTCOMES

The Community Action Network continues to work diligently to improve the lives of our State's most vulnerable residents. Through a core network of 45 private and 2 publicly designated eligible entities, a range of services are provided to meet the needs of low-income New Yorkers in all of New York's 62 counties.

The CSBG Annual Report is a data reporting system, administered by the National Association for State Community Services Programs (NASCSPP) and supported by the HHS Office of Community Services. This collection system emphasizes reporting performance outcomes that demonstrate the strength of the CSBG network on a national level. The data provided by eligible entities for FFY 2023 includes the number of individuals served, along with those that achieved significant outcomes in each domain.

The statistics for FFY 2024 (October 1, 2023, through September 30, 2024) are expected to be available later this year, which will be reflected in the FFY 2025 (October 1, 2024, through September 30, 2025) Annual Report to the Governor and Legislature. DCS anticipates that, should federal appropriations remain consistent with past awards, the community action network will provide a similar level of service in FFY 2025.

Service Domain & Domain Outcomes	Description	Services Provided to Individuals in FFY 2023*
Employment	Participants who obtained support which reduced or eliminated barriers to employment, secured a job, obtained an increase in employment income, or achieved “living wage” employment and benefits.	239,407
Education and Cognitive Development	Participants enrolled in development programs facilitated by the CSBG network and achieved program goals such as an increase in education level or improved academic achievement.	309,800
Income and Asset Building	Participants who increased their ability to meet their basic needs and increased their assets. Participants increased their ability to manage and use resources to improve financial well-being.	10,105
Housing	Participants who gained and maintained stable housing which can include access to emergency housing. Services included eviction and foreclosure avoidance or improving a home’s safety.	32,887
Health and Social/ Behavioral Development	Participants improved their physical, mental, and behavioral health. Metrics include increasing interpersonal skills, the ability to live independently and increase family stability.	328,138
Civic Engagement and Community Involvement	Participants who increased skills, knowledge, and abilities to enable them to work with Community Action Agencies to improve conditions in the community	12,881
Latest data available: FFY 2023		

*An individual may be counted multiple times for a variety of services rendered in each domain.

APPENDIX A

DISTRIBUTION OF FUNDS TO CAA SUBRECIPIENTS for FFY 2024

County/ Area Served	Eligible Entity Contact Information	FFY 2024 CSBG Allocations
Albany	Albany County Opportunity, Inc. 333 Sheridan Avenue Albany, NY 12206 www.albanycap.org	\$277,695
Allegany	Allegany County Community Opportunities and Rural Development, Inc. 84 Schuyler Street Belmont, NY 14813 www.accordcorp.org	\$ 249,559
Broome and Chenango	Greater Opportunities for Broome and Chenango, Inc. 5 West State Street Binghamton, NY 13901 www.greaterops.org	\$630,469
Cattaraugus	Cattaraugus Community Action, Inc. 25 Jefferson Street Salamanca, NY 14779 www.ccaction.org	\$254,627
Cayuga and Seneca	Cayuga/Seneca Community Action Agency, Inc. 89 York Street, Suite 1 Auburn, NY 13021 www.cscaa.com	\$441,793
Chautauqua	Chautauqua Opportunities, Inc. 17 West Courtney Street Dunkirk, NY 14048 www.chautauquaopportunities.com	\$254,627
Chemung and Schuyler	Economic Opportunity Program, Inc. of Chemung County 650 Baldwin Street Elmira, NY 14901 www.cseop.org	\$441,793
Clinton and Franklin	Joint Council for Economic Opportunity of Clinton and Franklin Counties, Inc. 54 Margaret Street Plattsburgh, NY 12901 www.jceo.org	\$549,634
Columbia	Columbia Opportunities, Inc. 540 Columbia Street Hudson, NY 12534 www.columbiaopportunities.org	\$254,627
Cortland	Cortland County Community Action Program, Inc. 32 North Main Street Cortland, NY 13045 www.capco.org	\$254,627

Delaware	Delaware Opportunities, Inc. 35430 State Highway 10 Hamden, NY 13782 www.delawareopportunities.org	\$254,627
Dutchess	Community Action Partnership for Dutchess County, Inc. 77 Cannon Street Poughkeepsie, NY 12601 www.dutchesscap.org	\$485,548
Erie	Community Action Organization of Western New York, Inc. 45 Jewett Avenue, Suite 150 Buffalo, NY 14214 www.caowny.org	\$2,206,087
Essex	Adirondack Community Action Programs, Inc. 7572 Court Street, Suite 2 Elizabethtown, NY 12932 www.acapinc.org	\$254,627
Fulton and Montgomery	Fulmont Community Action Agency, Inc. 20 Park Street, PO Box 835 Fonda, NY 12068 www.fulmont.org	\$382,870
Greene	Community Action of Greene County, Inc. 7856 Rt. 9W Catskill, NY 12414 www.cagcny.org	\$254,627
Jefferson	Community Action Planning Council of Jefferson County, Inc. 518 Davidson Street Watertown, NY 13601 www.capcjc.org	\$254,627
Lewis	Lewis County Opportunities, Inc. 8265 State Route 812 Lowville, NY 13367 www.lewiscountyopportunities.com	\$254,627
Livingston	Livingston County Board of Supervisors (Community Initiatives Council) 6 Court Street Geneseo, NY 14454 www.livingstoncounty.us	\$249,559
Madison	Community Action Program for Madison County, Inc. 3 East Main Street, PO Box 249 Morrisville, NY 13408 www.capmadco.org	\$249,559
Monroe and Ontario	Action for a Better Community, Inc. 550 East Main Street Rochester, NY 14604 www.abcinfo.org	\$1,873,631

Nassau	Economic Opportunity Commission of Nassau County, Inc. 134 Jackson Street Hempstead, NY 11550 www.eoc-nassau.org	\$2,477,466
Niagara	Niagara Community Action Program, Inc. 1521 Main Street Niagara Falls, NY 14305 www.niagaracap.org	\$370,068
New York City	New York City Department of Youth and Community Development 2 Lafayette Street, 19th Floor New York, NY 10007 www.nyc.gov/dycd	\$35,531,796
Oneida and Herkimer	Mohawk Valley Community Action Agency, Inc. 9882 River Road Utica, NY 13502 www.mvcaa.com	\$696,418
Onondaga	People's Equal Action and Community Effort, Inc. 217 South Salina Street, 2nd Floor Syracuse, NY 13202 www.peace-caa.org	\$1,651,829
Orange	Regional Economic Community Action Program, Inc. 40 Smith Street Middletown, NY 10940 www.recap.org	\$584,295
Orleans and Genesee	Community Action of Orleans and Genesee, Inc. 409 East State Street Albion, NY 14411 www.caoginc.org	\$441,793
Oswego	Oswego County Opportunities, Inc. 239 Oneida Street Fulton, NY 13069 www.oco.org	\$249,559
Otsego	Opportunities for Otsego, Inc. 3 West Broadway Oneonta, NY 13820 www.ofoinc.org	\$254,627
Rensselaer	Commission on Economic Opportunity for the Greater Capital Region, Inc. 2331 Fifth Avenue Troy, NY 12180 www.ceoempowers.org	\$254,627
Saratoga	Lifeworks Community Action, Inc. PO Box 169, 39 Bath Street Ballston Spa, NY 12020 www.lifeworksaction.org	\$254,627
Schenectady	Schenectady Community Action Program, Inc. 913 Albany Street Schenectady, NY 12307 www.scapny.org	\$254,627

Schoharie	Schoharie County Community Action Program, Inc. 795 East Main Street, Suite 5 Cobleskill, NY 12043 www.sccapinc.org	\$254,627
Steuben and Yates	Pro Action of Steuben and Yates, Inc. 117 East Steuben Street Bath, NY 14810 www.proactioninc.org	\$441,793
St. Lawrence	St. Lawrence County Community Development Program, Inc. One Commerce Lane Canton, NY 13617 www.slccdp.org	\$254,627
Suffolk	Economic Opportunity Council of Suffolk, Inc. 31 West Main Street, Suite 300 Patchogue, NY 11772 www.eoc-suffolk.com	\$1,386,241
Tioga	Tioga Opportunities, Inc. 9 Sheldon Guile Boulevard www.tiogaopp.org	\$254,627
Tompkins	Tompkins Community Action, Inc. 701 Spencer Road Ithaca, NY 14850 www.tcaction.org	\$254,627
Ulster and Sullivan	Ulster County Community Action Committee, Inc. 70 Lindsley Avenue Kingston, NY 12401 www.uccac.org	\$ 509,254
Warren and Hamilton	Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. 190 Maple Street, PO Box 968 Glens Falls, NY 12801 www.wahacaa.org	\$382,870
Washington	Washington County Economic Opportunity Council, Inc. 11 St. Paul's Drive Hudson Falls, NY 12839 www.leapservices.org	\$254,627
Wayne	Wayne County Action Program, Inc. 159 Montezuma Street Lyons, NY 14489 www.waynecap.org	\$254,627
Westchester, Rockland and Putnam	Westchester Community Opportunity Program, Inc. 2 Westchester Plaza, Suite 137 Elmsford, NY 10523 www.westcop.org	\$1,741,425
Wyoming	Wyoming County Community Action, Inc. 6470 Route 20A, Suite 1 Perry, NY 14530 www.wccainc.org	\$249,559

City of Yonkers	Yonkers Community Action Program, Inc. 20 South Broadway, Suite 420 Yonkers, NY 10701 www.yonkerscap.org	\$502,867
Statewide Migrant & Seasonal Farm Worker Agency	PathStone Corporation 400 East Avenue Rochester, NY 14607 www.pathstone.org	\$375,899

DISTRIBUTION OF FUNDS TO NATIVE AMERICAN TRIBES/TRIBAL ORGANIZATIONS

County/ Area Served	Contact Information	FFY 2024 Final Allocation
St. Lawrence	Mohawk Indian Housing Corporation PO Box 402 Rooseveltown, NY 13683 http://mohawkindianhousin.wixsite.com/apts	\$171,429
Suffolk	Poospatuck Indian Nation P.O. Box 90 Mastic, NY 11950	\$125,000

DISTRIBUTION OF FUNDS TO TRAINING AND TECHNICAL ASSISTANCE PARTNERS

County/ Area Served	Contact Information	FFY 2024 Final Allocation
Statewide	New York State Community Action Association (NYSCAA), Inc. 2 Charles Blvd. Guilderland, NY 12084 https://www.nyscommunityaction.org/	\$350,000