DIVISION OF CEMETERIES
STATE OF NEW YORK
DEPARTMENT OF STATE
ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001
TELEPHONE: (518) 474-6226
FAX: (518) 473-0876
HTTPS://DOS.NY.GOV

KATHY HOCHUL
GOVERNOR

CEMETERY BOARD
WALTER T. MOSLEY
SECRETARY OF STATE
CHAIR

LETITIA JAMES
ATTORNEY GENERAL
JAMES V. MCDONALD, M.D., M.P.H.
COMMISSIONER OF HEALTH

TO: New York State Cemetery Board

FROM: Michael Catena, Investigator I

SUBJECT: Ridge Road Cemetery Association, #28-032

RE: Application for Approval of a Columbarium

DATE: March 20, 2025

Exhibits

A) Report prepared by Senior Accountant Levin (Mar. 20, 2025)
B) Application from Ridge Road Cemetery Association
C) Meeting Minutes
D) Estimate and map of the project area
E) Notices posted on November 15, 2024
F) Conflict of interest policy and disclosure.

Introduction and Recommendation

By application received on November 7, 2024, the Ridge Road Cemetery Association of the town of Greece, Monroe County, has applied for Cemetery Board approval for the installation of a 96-niche columbarium unit. The cemetery currently has no columbarium units and has identified a local need for above ground interment of cremains.

I recommend approval of this application. However, because a lot owner has objected to the placement of the columbarium, I recommend that the Cemetery Board consider this matter in open session (rather than the Division approving the columbarium) to give the lot owner the opportunity to state his opposition.

The Columbarium

The Ridge Road Association proposes to purchase a pre-built 96-niche columbarium unit including foundation and walkway from ROC Memorials and Monuments for $63,375.00. (Exhibit D). This columbarium unit will be placed on two lots increasing the potential revenue from these lots by more than $100,000 if all niches sell.

ROC Memorials of Hilton, New York will supply and install the columbarium unit. It will arrive on site in a preassembled or mostly assembled condition. It is constructed of granite, with a total of 96 niches.

Compliance with 19 NYCRR Section 201.11

The cemetery has demonstrated compliance with 19 NYCRR Section 201.11. Specifically:

1. Whether the proposed construction has the approval of the corporation's lot owners, obtained at a special or regular meeting. If not, a description of the authorization or approval obtained.
The cemetery trustees met on September 19, 2024, and approved the construction of the columbarium. A copy of the meeting minutes is attached (Exhibit C).

2. (A) The name of the licensed architect or engineer and the estimated total costs of construction, including land to be appropriated, landscaping, embellishments and other features.
This unit is preassembled; ROC Memorials and Monuments will supply and install the unit and will also pour the foundation/walkway. The estimated total cost of this project is $63,375.00.

(B) A map or sketch indicating the location of the building, together with a general description including the number of crypts and niches. **The unit is a preassembled 96 niche granite columbarium. The map and drawing is attached as Exhibit D.**

(C) Whether the proposed construction is the complete structure or whether units are to be added later. If future units are contemplated, the extent of such commitment or plan.
There are no commitments to additional structures at this time and the cemetery is aware that it must seek additional approvals for any additional projects. The cemetery has left room to install a second columbarium, and the walkway that is part of this project would also serve that future columbarium, reducing the cost of the next unit.

3. The source of funds to pay for the construction and the terms of payment.
The cemetery will pay for the project out of its general fund.

4. An estimate of the trust funds and the current maintenance funds required to maintain and preserve the facility, covering the year-to-year maintenance and long-term preservation.
The cemetery reports that maintenance costs will be minimal.

5. An estimate of the cumulative total revenues from sales based on the projected selling prices.
See attached report prepared by Senior Accountant Levin (Exhibit A) for further financial analysis.

6. A full disclosure to the extent outstanding certificates of indebtedness or land shares are to participate in the sales proceeds.
The cemetery has no outstanding certificates of indebtedness or land shares.

7. The projected disposition of the total estimated sales revenues, including but not limited to the amounts to be allocated for: (A) permanent maintenance and current maintenance funds; (B) supplemental trust or special fund; (C) estimated selling

expenses, including disclosure of promotional plans; (D) recovery of construction costs; (E) general fund use or retention; and (F) building operation.
See attached report of Senior Accountant Levin (Exhibit A) for further financial analysis.

8. (A) A copy of the drawing required by paragraph (B) of this subdivision along with an indication of the location of the proposed building, and a statement that the notices required by such paragraph have been posted in accordance with its provisions.
The cemetery posted the required notice on November 15, 2024. A copy of that sign is attached (Exhibit E).

I visited the site and verified these postings on December 18, 2024. The cemetery has received one comment from a lot owner who felt that the columbarium would block his view. A cemetery representative met with the lot owner to discuss the issue, and the Board of trustees was notified of the objection. The Board determined that the proposed location is the only viable position for the unit and intends to proceed as planned. Investigator II, Michael Seelman visited the site and noted that the proposed location is two rows behind the graves in question and would not block the front of any monuments. The view of the back side of the monument may be obstructed if viewing it from behind.

The purchase and installation of this columbarium is a related party transaction. Cemetery board president Katie Meeson owns the contractor for this project, ROC Memorials and Monuments. Her brother, Mark Meeson, is also a member of the cemetery's board. Katie did not have any part in the discussion or approval of contractors for this project. Mark was not present at the meeting and had no part in the conversation for approval of contractors for this project. The minutes reflect the board's consideration of alternatives to the related party transaction and document why the cemetery chose to purchase the unit from ROC Memorials and Monuments (Exhibit F).

Recommendation

The cemetery has provided all of the necessary documentation and both financial and operational assessments indicate this will be a positive project. This is the cemetery's first columbarium. The rate of cremation continues to climb throughout the state, and that will likely add to the success of this unit. For these reasons, I recommend approval of this application.

EXHIBIT A

DIVISION OF CEMETERIES
STATE OF NEW YORK
DEPARTMENT OF STATE
ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001
TELEPHONE: (518) 474-6226
FAX: (518) 473-0876
WWW.DOS.NY.GOV

KATHY HOCHUL
GOVERNOR

CEMETERY BOARD
WALTER T. MOSLEY
SECRETARY OF STATE
CHAIR

LETITIA JAMES
ATTORNEY GENERAL

JAMES V. MCDONALD, M.D., M.P.H.
COMMISSIONER OF HEALTH

MEMORANDUM

TO: Lewis Polishook, Director

FROM: Sarah Levin, Sr. Accountant

CC: NYS Cemetery Board

DATE: March 19, 2025

SUBJECT: Ridge Road Cemetery Association, Monroe Co., # 28-032

RE: Columbarium Application

Summary
Ridge Road Cemetery Association submitted an application to the NYS Cemetery Board requesting approval of the purchase and installation of a prefabricated 96-niche columbarium unit.

Costs
The cemetery proposes to purchase a prefabricated 96-niche columbarium unit supplied and installed by ROC Memorials and Monuments. The cemetery expects to spend a total of $63,375 for the purchase and installation of the columbarium, which includes the installation of a foundation for the unit and a walkway, both installed by ROC Memorials and Monuments. The cemetery expects to lose two grave spaces due to the proposed placement of the unit. Although this application is for one columbarium, the total cost of this project includes an initial outlay of funds for a foundation and walkway for two columbaria which should provide a cost savings for the proposed future second unit.

The breakdown of costs is as follows:

Columbarium Costs	
Columbarium unit	$39,625
Foundation for columbarium and walkway	$18,750
Cost of crane rental for installation	$5,000
Total Cost	**$63,375**

Financing
The cemetery expects to use general funds to pay for delivery and installation of the unit. The agreed upon payment terms are 50% down payment and 50% upon delivery and installation of the unit.

As of 12/31/2023, the balance of the cemetery's General Fund was $113,959. The cemetery had a surplus of approximately $75,000 in its Permanent Maintenance Fund.

Return on Investment

In its Schedule B, the cemetery stated that the average price per niche will be $1,982.50 which results in total gross revenue of $190,320 should all niches sell. The cemetery allocates 10% of niche sales to its PM Fund and does not expect to incur any selling costs. Due to the proposed placement of the columbarium, the cemetery will be giving up revenue from two grave spaces. However, the cemetery expects sale of niches to generate significant income with respect to the lost burial space.

After all expenses, including allocations to PM, the cemetery expects to earn net revenue of $106,113 to its General Fund. The return on investment is computed as follows:

Return on Investment	
Expected total revenue from sale of niches	$190,320
Less total columbarium costs	($63,375)
Less revenue from two graves given up	($1,800)
Less PM Fund allocation	($19,032)
Net Revenue to General Fund	**$106,113**

The return on investment computed in the attached Schedule B includes a contingency that 10% of niche spaces may not sell. With this contingency in place, the cemetery should still expect to earn net revenue of approximately $88,984.

Cemetery Income and Expenses

Ridge Road Cemetery reported net operating losses in 2021, 2022, and 2023. However, during those years, the cemetery incurred extraordinary expenses that were not in normal course of business. The cemetery reported net income of $27,882 in 2020.

Cemetery Assets

Assets

Fund	**Asset Balance**	**Restricted Amount**
Permanent Maintenance	$785,199 (at cost)	$711,570
General	$113,959	None
Total	**$899,158**	**$711,570**

Recommendation

The cemetery appears to be in compliance with Article 15 of the NYS Not-for-Profit Corporation Law. Katie Meeson, President of Ridge Road Cemetery Association, is an owner of ROC Memorials and Monuments. Katie's brother, Mark Meeson, is also a trustee on the cemetery board. The cemetery solicited for and obtained 3 bids for this columbarium project. Ms. Meeson recused herself during the bid selection process. Mr. Meeson was not in attendance at the meeting to vote, and the minutes indicate that the board discussed alternatives and explained why it chose to buy from ROC Memorials and Monuments. The cemetery included a signed conflict of interest policy for each board member with its application.

This is the cemetery's first columbarium. The cemetery has general funds available to cover the total cost of this project, and based on the payment terms, the cemetery expects to be able to afford the cost of this project without significant impact to its operations. Additionally, the surplus in its PM Fund may be used to offset the cost of this project should the cemetery incur any unexpected operating costs. I recommend approval of this application.

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DAVID HARE JR.	15.00									
TRUSTEE/ASST.SUPERINTENDEN		X						22,874.	0.	0.
(2) DIANNE LEVIS	10.00									
TRUSTEE/MAINTENANCE		X						15,574.	0.	0.
(3) ETTA M. ENGLISH	8.00									
TREASURER/SECRETARY		X		X				9,500.	0.	0.
(4) CHARLES FOEHNER	0.10									
TRUSTEE/MAINTENANCE		X						5,634.	0.	0.
(5) RONALD ARNDT	0.10									
TRUSTEE		X						0.	0.	0.
(6) GARY ARMENDINGER	0.10									
TRUSTEE		X						0.	0.	0.
(7) MARK MEESON	0.10									
TRUSTEE		X						0.	0.	0.
(8) KATIE MEESON	1.00									
TRUSTEE/PRESIDENT		X		X				0.	0.	0.
(9) BECKY OLEK	0.10									
TRUSTEE		X						0.	0.	0.
(10) DAVID RICHARDSON	0.10									
TRUSTEE		X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Subtotal								53,582.	0.	0.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								53,582.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization 0

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DAVID HARE JR.	15.00									
TRUSTEE/ASST.SUPERINTENDEN		X						23,318.	0.	0.
(2) DIANNE LEVIS	10.00									
TRUSTEE/MAINTENANCE		X						12,195.	0.	0.
(3) ETTA M. ENGLISH	8.00									
TREASURER/SECRETARY		X		X				9,000.	0.	0.
(4) RONALD ARNDT	0.10									
TRUSTEE		X						0.	0.	0.
(5) GARY ARMENDINGER	0.10									
TRUSTEE		X						0.	0.	0.
(6) MARK MEESON	0.10									
TRUSTEE		X						0.	0.	0.
(7) KATIE MEESON	1.00									
TRUSTEE/PRESIDENT		X		X				0.	0.	0.
(8) BECKY OLEK	0.10									
TRUSTEE		X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Subtotal								44,513.	0.	0.
c Total from continuation sheets to Part VII, Section A								0.	0.	0.
d Total (add lines 1b and 1c)								44,513.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization 0

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DAVID HARE JR.	13.00									
TRUSTEE/ASST.SUPERINTENDEN		X						24,266.	0.	0.
(2) DIANNE LEVIS	10.00									
TRUSTEE/MAINTENANCE		X						14,010.	0.	0.
(3) ETTA M. ENGLISH	8.00									
TREASURER/SECRETARY				X				8,000.	0.	0.
(4) DAVID HARE SR	15.00									
PRESIDENT/SUPERINTENDENT				X				7,234.	0.	0.
(5) RONALD ARNDT	0.10									
TRUSTEE		X						0.	0.	0.
(6) GARY ARMENDINGER	0.10									
TRUSTEE		X						0.	0.	0.
(7) MARK MEESON	0.10									
TRUSTEE		X						0.	0.	0.
(8) KATIE MEESON	0.10									
TRUSTEE		X						0.	0.	0.
(9) BECKY OLEK	0.10									
TRUSTEE		X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Subtotal ▶								53,510.	0.	0.
c Total from continuation sheets to Part VII, Section A ▶								0.	0.	0.
d Total (add lines 1b and 1c) ▶								53,510.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶ 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶ 0

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DAVID HARE JR.	13.00									
TRUSTEE/ASST.SUPERINTENDEN		X						18,466.	0.	0.
(2) DIANNE LEVIS	10.00									
TRUSTEE/MAINTENANCE		X						11,995.	0.	0.
(3) DAVID HARE SR	32.00									
PRESIDENT/SUPERINTENDENT				X				9,681.	0.	0.
(4) ETTA M. ENGLISH	8.00									
TREASURER/SECRETARY				X				7,999.	0.	0.
(5) RONALD ARNDT	0.10									
TRUSTEE		X						0.	0.	0.
(6) GARY ARMENDINGER	0.10									
TRUSTEE		X						0.	0.	0.
(7) MARK MEESON	0.10									
TRUSTEE		X						0.	0.	0.
(8) KATIE MEESON	0.10									
TRUSTEE		X						0.	0.	0.
(9) LOUISE FRENCH	0.10									
TRUSTEE		X						0.	0.	0.
(10) BECKY OLEK	0.10									
TRUSTEE		X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Subtotal ▶								48,141.	0.	0.
c Total from continuation sheets to Part VII, Section A ▶								0.	0.	0.
d Total (add lines 1b and 1c) ▶								48,141.	0.	0.

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶ 0

		Yes	No
3	Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶ 0

NEW YORK STATE OF OPPORTUNITY.

Division of Cemeteries

Department of State
DIVISION OF CEMETERIES
One Commerce Plaza
99 Washington Avenue
Albany, NY 12231-0001
Telephone: (518) 474-6226
www.dos.ny.gov

SCHEDULE A – INCOME AND EXPENSES AND FUND BALANCES

For any income or expense category where there is a significant increase or decrease in income or expenses, please provide a brief explanation. Not all cemeteries will have income and expenses in all of these categories

Cemetery Name	New York State Cemetery Five Digit ID Number
Ridge Road Cemetery Association	28 — 032

YEAR ENDING *(enter last date of year reporting for each column, i.e. 12/31/20)*	**12/31/2023**	**12/31/2022**	**12/31/2021**	**12/31/2020**
SIZE AND INVENTORY				
Acres-Total	13.50	13.50	13.50	13.50
Acres-Developed	12.00	12.00	12.00	12.00
Acres-Developed and Available	1.50	1.50	1.50	1.50
BURIALS AND LOT SALES				
Burials	97.00	85.00	128.00	97.00
Number of lots (graves, crypts, niches) sold	60.00	53.00	69.00	79.00
INCOME (RECEIPTS)				
Lots and grave sales	$ 53.550,00	$ 43,075.00	$ 54,000.00	$ 54,425.00
Interment fees	$ 70,800.00	$ 53,675.00	$ 71,885.00	$ 54,475.00
Foundations	$ 9,237.00	$ 13,389.00	$ 17,581.00	$ 14,708.00
Dividends and interest	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Donations	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Other-specify; addts fees/disinterment attach additional sheet(s) as needed	$ 5,300.00	$ 850.00	$ 2,890.00	$ 1,125.00
Other-specify; attach additional sheet(s) as needed	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Other-specify; attach additional sheet(s) as needed	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL RECEIPTS	$ 138,887.00	$ 110,989.00	$ 146,356.00	$ 124,733.00

SCHEDULE A – INCOME AND EXPENSES AND FUND BALANCES

Cemetery Name	New York State Cemetery Five Digit ID Number
Ridge Road Cemetery Association	28 032

YEAR ENDING	12/31/2023	12/31/2022	12/31/2021	12/31/2020
EXPENSES (DISBURSEMENTS)				
Employee Wages	$ 14,253.00	$ 18,158.00	$ 15,583.00	$ 11,951.00
Independent Contractor Grave Openings	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Independent Contractor Maintenance and Mowing	$ 0.00	$ 4,375.00	$ 24,868.00	$ 3,993.00
Salaries of Officers	$ 53,582.00	$ 45,513.00	$ 53,510.00	$ 48,141.00
Supplies and Repairs	$ 11,530.00	$ 8,600.00	$ 0.00	$ 0.00
Equipment	$ 62,839.00	$ 0.00	$ 0.00	$ 0.00
Insurance – General Liability	$ 5,078.00	$ 17,952.00	$ 12,452.00	$ 12,403.00
Workers Compensation	$ 1,800.00	$ 0.00	$ 0.00	$ 0.00
Commercial Crime/ Employee Dishonesty	$ 288.00	$ 0.00	$ 0.00	$ 0.00
Vandalism and Assessment Fee	$ 571.00	$ 811.00	$ 731.00	$ 795.00
Other – specify; attached attach additional sheet as needed	$ 21,313.00	$ 22,865.00	$ 45,270.00	$ 19,668.00
Other – specify; attach additional sheet as needed	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Other – specify; attach additional sheet as needed	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL DISBURSEMENTS	$ 171,254.00	$ 118,274.00	$ 152,414.00	$ 96,951.00
OPERATING SURPLUS (LOSS)	-$ 32,367.00	-$ 7,285.00	-$ 6,058.00	$ 27,782.00
INTER-FUND TRANSFERS				
Transfers To Operating Account				
From permanent maintenance fund (retained income from previous years)	$ 0.00	$ 0.00	$ 0.00	$ 0.00
From other funds (i.e., perpetual care, special, bequests, pre-need, etc.)	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL TRANSFERS FROM OTHER FUNDS TO OPERATING ACCOUNT	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Transfers From Operating Account				
To permanent maintenance fund	$ 7,284.00	$ 7,283.00	$ 8,838.00	$ 8,838.00
To other funds (i.e., perpetual care, special, bequests, pre-need, etc.)	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL TRANSFERS FROM OTHER FUNDS FROM OPERATING ACCOUNT	$ 7,284.00	$ 7,283.00	$ 8,838.00	$ 8,838.00

SCHEDULE A – INCOME AND EXPENSES AND FUND BALANCES

Cemetery Name	New York State Cemetery Five Digit ID Number
Ridge Road Cemetery Association	28 032

YEAR ENDING	12/31/2023	12/31/2022	12/31/2021	12/31/2020
FINANCIAL ASSETS (FUND BALANCES)				
General Fund	$ 113,959.00	$ 138,133.00	$ 150,960.00	$ 166,088.00
Permanent Maintenance Fund	$ 876,954.00	$ 860,228.00	$ 847,974.00	$ 832,658.00
Perpetual Care	$ 592.00	$ 591.00	$ 591.00	$ 0.00
Special Trust	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Other	$ 0.00	$ 0.00	$ 0.00	$ 0.00
TOTAL FINANCIAL ASSETS	$ 991,505.00	$ 998,952.00	$ 999,525.00	$ 998,746.00
PER ACRE ANALYSIS`				
Total Income Per Developed Acre	$ 11,573.92	$ 9,249.08	$ 12,196.33	$ 10,394.42
Total Expense Per Developed Acre	$ 14,271.17	$ 9,856.17	$ 12,701.17	$ 8,079.25
Net Income (Loss) Per Developed Acre	-$ 2,697.25	-$ 607.08	-$ 504.83	$ 2,315.17
Funds Per Developed Acre	$ 82,625.42	$ 83,246.00	$ 83,293.75	$ 83,228.83

Permanent Maintenance Loan

Approved Date	
Original Loan Amount	
Current Balance	

NOTES:

ANNUAL FINANCIAL REPORT OF CEMETERY CORPORATION

PART TWO – OPERATING STATEMENT

CEMETERY NUMBER AND NAME	DATE – Reporting Year End
28-032 RIDGE ROAD CEMETERY ASSOCIATION, INC.	12/31/23

Other Receipts – Detail Schedule

ADDITIONAL FEES	$ 1,500.00
DISINTERNMENT	$ 3,800.00
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
Other Receipts (must equal total on line f on previous page.)	$ 5,300.00

Other Disbursements – Detail Schedule

PAYROLL TAXES	$ 6,352.00
PROFESSIONAL FEES	$ 3,250.00
PAYROLL SERVICE FEES	$ 2,481.00
ADVERTISING (MEETING)	$ 453.00
UTILITIES	$ 2,500.00
OFFICE EXPENSE	$ 1,055.00
LOT REPURCHASE	$ 725.00
FUEL	$ 2,925.00
	$
STONE REPAIR	$ 1,500.00
FIRE EXTINGUISHERS	$ 72.00
	$
	$
	$
Other Disbursements (must equal total on line r on previous page.)	$ 21,313.00

PART THREE – STATEMENT OF OPERATING FUNDS & TRUST FUNDS

GENERAL FUND (GF) – SCHEDULE OF ACCOUNTS and BALANCES

List reporting year end balances of all accounts containing GF. For all investment accounts, also list cost basis. Attach schedule if additional space is required.

	Financial Institution	Last 4 Digits of Account #	Type* of Account	Balance-Reporting Year End- at **Market**	Balance-Reporting Year End- at **Cost**
1.	M&T BANK	6203	CHECKING	$ 31,150.00	$ 31,150.00
2.	LPL FINANCIAL	7585	BROKERAGE	$ 82,809.00	$ 82,809.00
3.				$	
4.				$	
5.				$	
Total of General Fund Assets at Reporting Year End				$ 113,959.00	$ 113,959.00

*Type = CD, Mutual Fund, Savings Account, Stocks, etc.

ANNUAL FINANCIAL REPORT OF CEMETERY CORPORATION

PART TWO – OPERATING STATEMENT

CEMETERY NUMBER AND NAME	DATE – Reporting Year End
28-032 RIDGE ROAD CEMETERY ASSOCIATION, INC.	12/31/22

Other Receipts – Detail Schedule

ADDITIONAL FEES	$	850.00
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	

Other Receipts (must equal total on line f on previous page.) $ 850.00

Other Disbursements – Detail Schedule

PAYROLL TAXES	$	5,912.00
PROFESSIONAL FEES	$	2,665.00
PAYROLL SERVICE FEES	$	2,305.00
ADVERTISING (MEETING)	$	523.00
UTILITIES	$	2,501.00
OFFICE EXPENSE	$	1,183.00
LOT REPURCHASE	$	375.00
LEGAL SETTLEMENT	$	1,676.00
FUEL	$	4,398.00
POSTAGE	$	58.00
EQUIP PRINCIPAL PAYMTS	$	1,269.00
	$	
	$	
	$	

Other Disbursements (must equal total on line r on previous page.) $ 22,865.00

PART THREE – STATEMENT OF OPERATING FUNDS & TRUST FUNDS

GENERAL FUND (GF) – SCHEDULE OF ACCOUNTS and BALANCES

List reporting year end balances of all accounts containing GF. For all investment accounts, also list cost basis. Attach schedule if additional space is required.

Financial Institution	Last 4 Digits of Account #	Type* of Account	Balance-Reporting Year End- at **Market**	Balance-Reporting Year End- at **Cost**
M&T BANK	6203	CHECKING	$ 72,267.00	$ 72,267.00
LPL FINANCIAL	7585	BROKERAGE	$ 65,866.00	$ 65,866.00
			$	
			$	
			$	
Total of General Fund Assets at Reporting Year End			$ 138,133.00	$ 138,133.00

Type = CD, Mutual Fund, Savings Account, Stocks, etc.

ANNUAL FINANCIAL REPORT OF CEMETERY CORPORATION

PART TWO – OPERATING STATEMENT

CEMETERY NUMBER AND NAME	DATE – Reporting Year End
28-032 RIDGE ROAD CEMETERY ASSOCIATION, INC.	12/31/21

Other Receipts – Detail Schedule

ADDITIONAL FEES	$	2,890.00
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
Other Receipts (must equal total on line f on previous page.)	$	2,890.00

Other Disbursements – Detail Schedule

PAYROLL TAXES	$	6,370.00
PROFESSIONAL FEES	$	2,880.00
PAYROLL SERVICE FEES	$	2,445.00
ADVERTISING (MEETING)	$	194.00
UTILITIES	$	1,350.00
FINANCE CHARGES	$	354.00
EQUIP PRINCIPAL PAYMTS	$	19,633.00
LEGAL SETTLEMENT	$	8,000.00
FUEL	$	2,440.00
LOT REPURCHASE	$	1,409.00
REFUNDS	$	140.00
POSTAGE	$	55.00
	$	
	$	
Other Disbursements (must equal total on line r on previous page.)	$	45,270.00

PART THREE – STATEMENT OF OPERATING FUNDS & TRUST FUNDS

GENERAL FUND (GF) – SCHEDULE OF ACCOUNTS and BALANCES

List reporting year end balances of all accounts containing GF. For all investment accounts, also list cost basis. Attach schedule if additional space is required.

	Financial Institution	Last 4 Digits of Account #	Type* of Account		Balance-Reporting Year End- at **Market**		Balance-Reporting Year End- at **Cost**
1.	M&T BANK	6203	CHECKING	$	75,977.00		$ 75,977.00
2.	LPL FINANCIAL	7585	BROKERAGE	$	74,983.00		$ 74,983.00
3.				$			
4.				$			
5.				$			
Total of General Fund Assets at Reporting Year End				$	150,960.00	$	150,960.00

*Type = CD, Mutual Fund, Savings Account, Stocks, etc.

ANNUAL FINANCIAL REPORT OF CEMETERY CORPORATION

PART TWO – OPERATING STATEMENT

CEMETERY NUMBER AND NAME	DATE – Reporting Year End
RIDGE ROAD CEMETERY ASSOCIATION, INC.	12/31/2020

Other Receipts – Detail Schedule

ADDITIONAL FEES	$	1,125.00
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	
	$	

Other Receipts (must equal total on line f on previous page.) $ 1,125.00

Other Disbursements – Detail Schedule

PAYROLL TAXES	$	4,914.00
PROFFESIONAL FEES	$	2,365.00
OFFICE EXPENSE	$	2,445.00
GAS & FUEL	$	1,292.00
UTILITIES	$	1,500.00
EQUIP PRINCIPAL PAYMTS	$	4,869.00
FINANCE CHARGES	$	1,131.00
REPURCHASE	$	1,152.00
	$	
	$	
	$	
	$	
	$	
	$	

Other Disbursements (must equal total on line r on previous page.) $ 19,668.00

PART THREE – STATEMENT OF OPERATING FUNDS & TRUST FUNDS

GENERAL FUND (GF) – SCHEDULE OF ACCOUNTS and BALANCES

List reporting year end balances of all accounts containing GF. For all investment accounts, also list cost basis. Attach schedule if additional space is required.

	Financial Institution	Last 4 Digits of Account #	Type* of Account	Balance-Reporting Year End- at **Market**	Balance-Reporting Year End- at **Cost**
1.	M&T BANK	6203	CHECKING	$ 91,885.00	$ 91,885.00
2.	M&T BANK	5941	BROKERAGE	$ 74,203.00	$ 74,203.00
3.				$	
4.				$	
5.				$	
Total of General Fund Assets at Reporting Year End				**$** 166,088.00	**$** 166,088.00

*Type = CD, Mutual Fund, Savings Account, Stocks, etc.

From: [redacted]
To: Levin, Sarah (DOS)
Cc: [redacted]
Subject: RE: Ridge Road Cemetery columbarium application
Date: Saturday, January 18, 2025 10:16:54 AM

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Sarah,
Yes, we do feel we should be able to sell 48 niches per year.
I agree with the changes that you made to the application.

Thank you,
Etta English

From: "Levin, Sarah (DOS)"
To: [redacted]
Cc:
Sent: Thursday January 16 2025 3:40:03PM
Subject: Ridge Road Cemetery columbarium application

Hi Etta and Katie – I wanted to provide an update on the status of the cemetery's columbarium application. I am recommending approval. However, I made some changes to the Schedule B and need confirmation that you're ok with the changes. The revised Schedule B is attached. Please see below for detail of the changes:

1. Please confirm that the cemetery estimates it will sell 48 niches per year.
2. I changed the permanent maintenance allocation to $17,129 which is 10% of the gross revenue.
3. I added the burial space that will be lost as an expense at the current lot price of $900/ea.
4. Net revenue is adjusted to $88,984

INBOX2109072955ca912aba0f03916cf19c9f2eb

Once I receive approval from you I will send my recommendation to my supervisor for final review and will let you know when we issue the board order. Please feel free to contact me with any questions.

Thank you,

Sarah

Sarah Levin

Senior Accountant

New York State Department Of State

Division of Cemeteries

Ellicott Square Building

295 Main St – Room 821

Buffalo, NY 14203

Direct: (716) 364-4013

Office: (716) 847-7119

www.dos.ny.gov/cemeteries

NEW YORK STATE OF OPPORTUNITY. | **Division of Cemeteries**

Department of State
DIVISION OF CEMETERIES
One Commerce Plaza
99 Washington Avenue
Albany, NY 12231-0001
Telephone: (518) 474-6226
www.dos.ny.gov

SCHEDULE B – MAUSOLEUM/COLUMBARIUM/ LAWN CRYPT/NEW SECTION RETURN ON INVESTMENT

Cemetery Name	New York State Cemetery Five Digit ID Number
Ridge Road Cemetery Association	28— 032

TYPE OF APPLICATION Check all that apply
☐ **MAUSOLEUM** ☒ **COLUMBARIUM** ☐ **LAWN CRYPT**
☐ **FULL BODY BURIAL SPACES** ☐ **CREMAINS BURIAL SPACES**

ANNUAL GROSS REVENUE

	Number of Spaces Per Year*	Average Price per Space	Annual Gross Revenue
Crypts			$ 0.00
Niches	48	$ 1,982.50	$ 95,160.00
Lawn Crypts			$ 0.00
Full Body Burial Spaces			$ 0.00
Cremains Burial Spaces			$ 0.00
Totals	48		$ 95,160.00

*Provide a reasonable estimate of annual sales

TOTAL GROSS REVENUE ON ALL INVENTORY SOLD

	Total Number of Spaces	Average Price per Space	Gross Revenue**
Crypts			$ 0.00
Niches	96	$ 1,982.50	$ 171,288.00
Lawn Crypts			$ 0.00
Full Body Burial Spaces			$ 0.00
Cremains Burial Spaces			$ 0.00
Totals	96		$ 171,288.00

**For purposes of this calculation, we assume the final 10 percent of spaces will not sell. Consequently, Gross Revenue represents sales of 90 percent of spaces multiplied by average cost.

ESTIMATED YEARS UNTIL PROJECT SELLS OUT

	Number of Years		Number of Years
Crypts	0.00	Full Body Burial Spaces	0.00
Niches	1.80	Cremains Burial Spaces	0.00
Lawn Crypts	0.00		

EXPENSES

Development and construction costs (include contractors, professional fees, setup and delivery, permitting, etc.)	$ 63,375.00
Permanent Maintenance Allocation (minimum of 10 percent of Gross Revenue)***	$ 17,129.00
Total Selling Expenses	
Loan Interest Expenses	
Other (specify) Burial space given up	$ 1,800.00
Total Expenses	$ 82,304.00

NET REVENUE	$ 88,984.00

***Most cemeteries allocate 10 percent of gross revenue from lot sales to Preventive Maintenance. Some cemeteries allocate a higher percentage; those that do must use that higher percentage.

Ridge Road Cemetery Association #28-032
Attachment to Application for Columbarium

The charge for each Niche is dependent on the row chosen. Row A being the most desirable and row F the least desirable. (See attached sketch)

Row A: $2495.00
Row B: $2175.00
Row C: $1975.00
Row D: $1850.00
Row E: $1750.00
Row F: $1650.00

Subtotal gross profit: 190,320.00

The Columbarium will take the place of 2 graves at $900.00 each for a total of $1,800.00

Total gross profit: $188,520.00

EXHIBIT B

(FALLS CEMETERY)
Ridge Road Cemetery Association, Inc.
OF THE TOWN OF GREECE

RECEIVED
DIV. OF CEMETERIES
NOV 0 5 2024
ALBANY OFFICE
DEPARTMENT OF STATE

November 5, 2024

Division of Cemeteries
State of New York
Department of State
One Commerce Plaza
99 Washington Ave.
Albany, NY 12231-0001

RE: Ridge Road Cemetery #28-032 / Columbarium Application

To Whom It May Concern:

Attached you will find our application and supporting documents requesting State approval to build a columbarium on cemetery grounds.

Please contact me at 585-451-0743 with any questions.

Sincerely,

Etta M. English
Ridge Road Cemetery Association, Inc.
Secretary and Treasurer
[redacted]

NEW YORK STATE OF OPPORTUNITY.

Division of Cemeteries

New York State
Department of State
DIVISION OF CEMETERIES
One Commerce Plaza
99 Washington Avenue
Albany, NY 12231-0001
Telephone: (518) 474-6226
www.dos.ny.gov

APPLICATION FOR APPROVAL OF A MAUSOLEUM OR COLUMBARIUM

BASIC INFORMATION

Cemetery Name: Ridge Road Cemetery Association			New York State Cemetery Five Digit ID Number: 28 — 032
Location of Cemetery: Street Address: 509 Latona Rd			
City: Rochester	or Town and Village: Greece	NY	Zip Code: 14626
Contact Person Name: Etta English			Title: Secretary and Treasurer
Contact Person Mailing Address: [redacted]			
Contact Person's Phone Number: [redacted]	Contact Person's Email: [redacted]		Date Form Completed: October 2024
Cemetery Total Acres: 13.50	Cemetery Developed Acres: 13.50	Cemetery Acres Sold: 12.00	
Number of Current Mausoleum Structures: 1	Number of Current Columbarium Structures: 0		

Does the cemetery have certificates of indebtedness or land shares? (This is not common.) ☐ Yes ☒ No

If so, will they participate in the proceeds of this project? ☐ Yes ☒ No If yes, describe:

PROJECT DESCRIPTION

Select one:

☐ Mausoleum ☒ Columbarium ☐ Both

Explain the proposed project and why it is in the cemetery's best interest.

Niches will generate significant income by converting 2 grave sites. Our ash burials have declined by approx. half from previous years and this is due to not offering Niches.

APPLICATION FOR APPROVAL OF A MAUSOLEUM OR COLUMBARIUM

ADDITIONAL REQUIRED DOCUMENTS

- ✓ Minutes or resolution of board or lot owners approving project.
- ✓ Map of the cemetery with location of project indicated.
- ✓ Rendering or sketch of the project.
- NA Photo of sign. State regulations require that you post a sign at all entrances to the cemetery, the site of the project and office. The sign must:
  - describe in plain language the proposed mausoleum or columbarium,
  - be posted for at least 60 days to allow for comments from lot owners and the community,
  - include a sketch or rendering of the mausoleum or columbarium,
  - include an address and telephone number for submission of comments about the project; and
  - include the deadline for submission of comments.

  Note: If the project is an addition to an existing mausoleum or columbarium of 250 spaces or fewer, the cemetery does not need to post the sign described above.
- ✓ Copy of proposal from vendor/contractor.
- Detailed list of all costs associated with the project including the costs of construction, professional fees, cost at current prices of graves that could otherwise be developed on the land to be used, landscaping, embellishments, and other features.
- ✓ Copy of any permits issued for this project. not required - email attached
- NA For structures for which local permits are required, provide an architect's or engineer's report.
- ✓ List of service charges (e.g., entombment, inurnment) for the mausoleum or columbarium (unless the cemetery already has a mausoleum or columbarium and will use its existing service charges).
- ✓ Copy of the cemetery's conflict of interest policy.
- ✓ Does the cemetery file Form 990 or Form 990-EZ with the IRS?
  - If the cemetery files Form 990, attach the Part VII Compensation of Officers, Directors, Trustees for the last four years.
  - If the cemetery files 990-EZ, attach Part VI.
  - If the cemetery files Form 990-N – Electronic Notice (e-Postcard), no additional attachments are required.

REQUIRED SCHEDULES

✓ Schedule A: summary detailing the last four years of income and expenses and fund balances as reported on your annual reports; use the form found at .

- Schedule B-1: anticipated annual revenue and expenses from the project and total return on investment; use the form found at .
- NA If you are borrowing money to finance the project:
  - If the loan will come from the cemetery's permanent maintenance (PM) fund, complete a separate "Application for Approval of a Loan or Grant from a Cemetery's Permanent Maintenance Fund" found at , or
  - If the loan is a commercial loan, attach an amortization schedule.
- Does the proposed project involve a related party? If yes, please complete Schedule C: Related Party Transactions.
  - A related party is an officer, director, or key person of the cemetery or their relatives, or entities of which these people own a specific percentage. For purposes of applications, entities affiliated with cemeteries (such as funeral entities for grandfathered standalone crematories) are related parties. For more information, please see the New York State Office of the Attorney General's guide to Conflict of Interest Policies available at: .

APPLICATION FOR APPROVAL OF A MAUSOLEUM OR COLUMBARIUM

COMPLIANCE WITH NEW YORK STATE CEMETERY BOARD REGULATIONS

State the number and type of proposed niches/ crypts (e.g., 15 indoor crypts, 30 outdoor crypts, 25 indoor glass-front niches, 50 indoor granite-front niches, etc.).

12 x 12; total of 96 Niches in an outdoor columbarium. Imperial red granite with black door granite

Will units be added later? ☒ Yes ☐ No

If yes, please explain and include the number of proposed units, niches and crypts along with the anticipated date of addition.

Would duplicate a second matching columbarium next to proposed unit after 48 units are sold pending board and state approval. Estimating approx. 2 years

Is this part of a prior application? ☐ Yes ☒ No Date of prior application:

State the manufacturer/ brand of the unit and the name of the architect/ engineer for the project (small prefabricated units do not require an architect or engineer):

Granite

Total existing niches/ crypts: 0 Total number of these still available:

List all permits required to complete this project and attach copies of permits already obtained:

The Town of Greece does not require permits or planning approvals for proposed Columbarium (see attached email)

Describe the status of permits that you have not yet obtained:

NA

If applicable, state the date on which the cemetery posted the sign required by New York State Cemetery Board regulations: (see "**Additional Required Documents**" on page 3).

COST

State the total cost of construction of the project: $ 63,375.00

What is the source of funding for the project? Indicate the amount from each source.

☒ General Fund: $ 63,375.00

☐ PM Fund Loan (needs court approval, must submit separate application): $

☐ Commercial Loan (specify whether the loan is collateralized and, if so, what the collateral is.) $

☐ No Collateral ☐ Collateral (Describe below):

☐ Other (please explain) $ _____

EXHIBIT C

Special Meeting of Ridge Road Cemetery Association
September 19, 2024

The meeting was called to order by Secretary, Etta English.

The following Trustees attended the meeting: Dianne Levis, Richard Batista, Ronald J. Arndt, Charles Foehner, Gary Armendinger, David Richardson, Becky Olek, Etta English, David Hare Jr, and Katie Meeson.

The Board was presented with three bids for the building of a 96 unit Columbarium including the cost of the concrete foundation for walkway and installation. The bids also included a separate cost for a granite bench however it was decided to focus only on the columbarium at this time. Bids were received from Roc Memorials & Monuments; Brigden Memorials and Carmichael & Reed Monument Company.

Bids were as follows:

Roc Memorials & Monuments:	
Foundation for walkway and for 2 columbariums	$18750.00
96 Niche 2 sided columbarium (Imp Red/black doors)	$39625.00
Cost of Crane	$ 5000.00
Total	**$63375.00**
Brigden Memorials	
Foundation for walkway and for 2 columbariums	$19650.00
96 Niche 2 sided columbarium (Imp Red/black doors)	$41605.00
Cost of Crane	$ 5000.00
Total	**$66255.00**
Carmichael & Reed Monument Company	
Foundation for walkway and for 2 columbariums	$21525.00
96 Niche 2 sided columbarium (Imp Red/black doors)	$45765.00
Cost of Crane	$ 5000.00
Total	**$72290.00**

President Katie Meeson disclosed that she is the owner of Roc Memorials & Monuments and would be considered a Related Party to the transaction and would be abstaining from the vote. She did answer general questions regarding the aesthetics, color choices, size etc. of the project.

The Board reviewed all 3 bids and felt not only did Roc Memorials & Monuments have the best price, we are familiar with their quality work and reputation within the community.

Dianne Levis motioned to accept Roc Memorials & Monuments bid at $63375.00 subject to Division of Cemeteries approval; David Hare Jr, seconded the motion, all in favor. Katie Meeson abstained from the vote; Mark Meeson was not in attendance.

The Board reviewed niche pricing from other cemeteries and determined we would charge the following:

Row A:	$2495.00
Row B:	$2175.00
Row C:	$1975.00
Row D:	$1850.00
Row E:	$1750.00
Row F:	$1650.00

Row A being the top of the columbarium, row F the lowest. David Richardson motioned to accept the above prices, Becky Olek seconded the motion, all in favor. Katie Meeson abstained from the vote; Mark Meeson was not in attendance

Conflict of Interests/Related Party Transaction documentation was discussed. Etta English indicated that we did cover this information at a previous annual meeting (4/7/15) but will follow up to ensure we meet current guidelines.

Additional new business:

David Hare Jr. indicated one of our lawn mowers no longer works. He brought a quote from LandPro for $12631.00. This is the same mower we last purchased from them so parts should be interchangeable. David Richardson motioned to purchase new mower, Dianne Levis seconded, all in favor

David Richardson asked if the Board would allow a Pomeroy sign to be installed at the cemetery. The sign is a historical marker and costs about $1200.00 which would be reimbursed through grants. Dianne Levis motioned to allow the sign, Dave Hare Jr, seconded, all in favor.

Becky Olek motioned to adjourn the meeting, Richard Batista seconded the motion, all in favor.

EXHIBIT D

ROC
MEMORIALS & MONUMENTS
A Division of Woodside Granite Industries, Inc.

www.rocmemorials.com
1241 Hilton Parma Road
Hilton, New York 14468
585.766.7446
info@rocmemorials.com

☐ Domestic ☐ Import

B_____

GRAVE:
☑ Single ☐ Double

Referral: Estimate of Charges

Customer Email:_____

Name Ridge Road Cemetery Association Date September 20, 2024

Address 509 Latona Road Phone _____

Rochester New York

CEMETERY: Ridge Road Cemetery

MEMORIAL STYLE: ☐ Slant ☐ Marker ☐ Monument ☑ Other	LETTERING TO STONE OF:
Granite Color	

Size	x	x	Description: Foundation for walkway and for 2 Columbariums $ 18750.00 96 niche 2 sided columbarium
Base	x	x	Description:

Foundation for walkway and for 2 Columbariums $ 18750.00

96 niche 2 sided columbarium

Columbarium Imperial Red with midnight black doors $ 39625.00

Cost of Crane $ 5000.00

Deposit will be fully refunded if Division of Cemeteries does not approve request per KAM

Memorial Cost:		$39625.00	LOCATION MAP
Foundation FEE:		$18750.00	50% deposit required
Lettering on back/base:		N/A	
Rose Style:	Etch:	N/A	
Plaque/niche:	Porcelain:	N/A	
Miscellaneous: Crane		$5000.00	
	TOTAL	63,375.00	
	DEPOSIT	N/A	
	BALANCE	63,375.00	

Signature of Purchaser

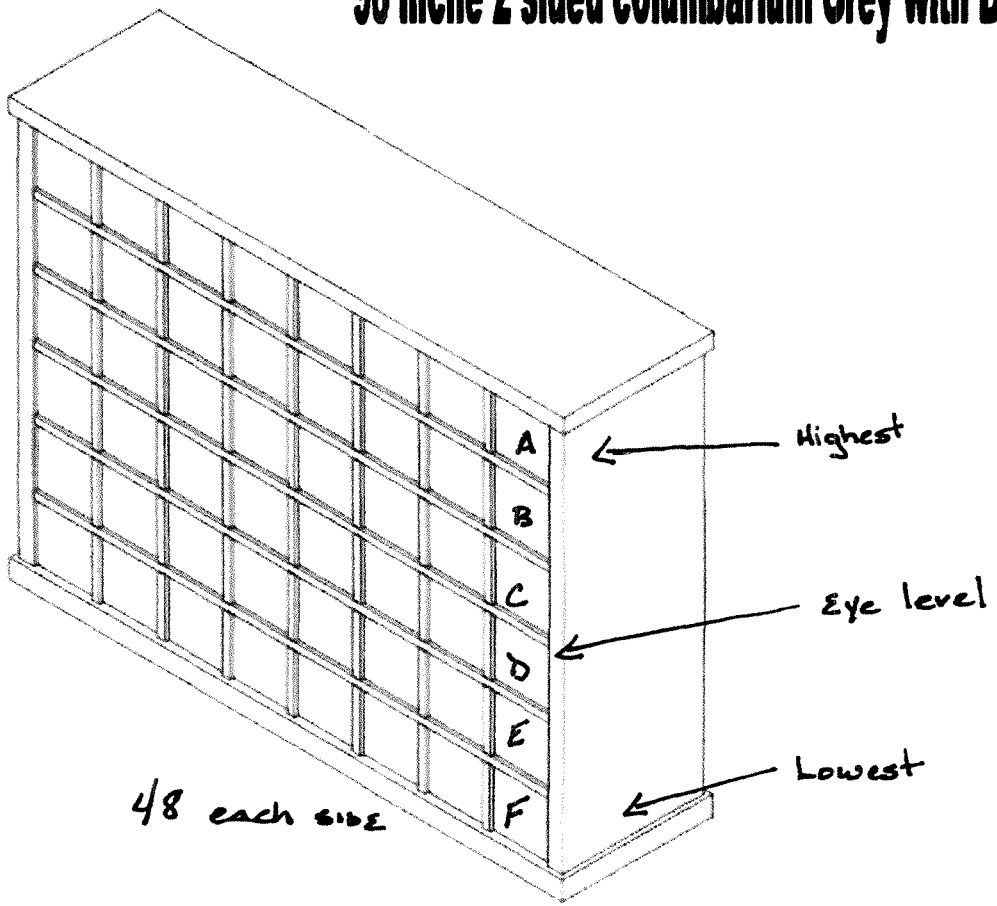
Katie A. Meeson
Digitally signed by Katie A. Meeson
Date: 2024.09.30 12:09:25 -04'00'

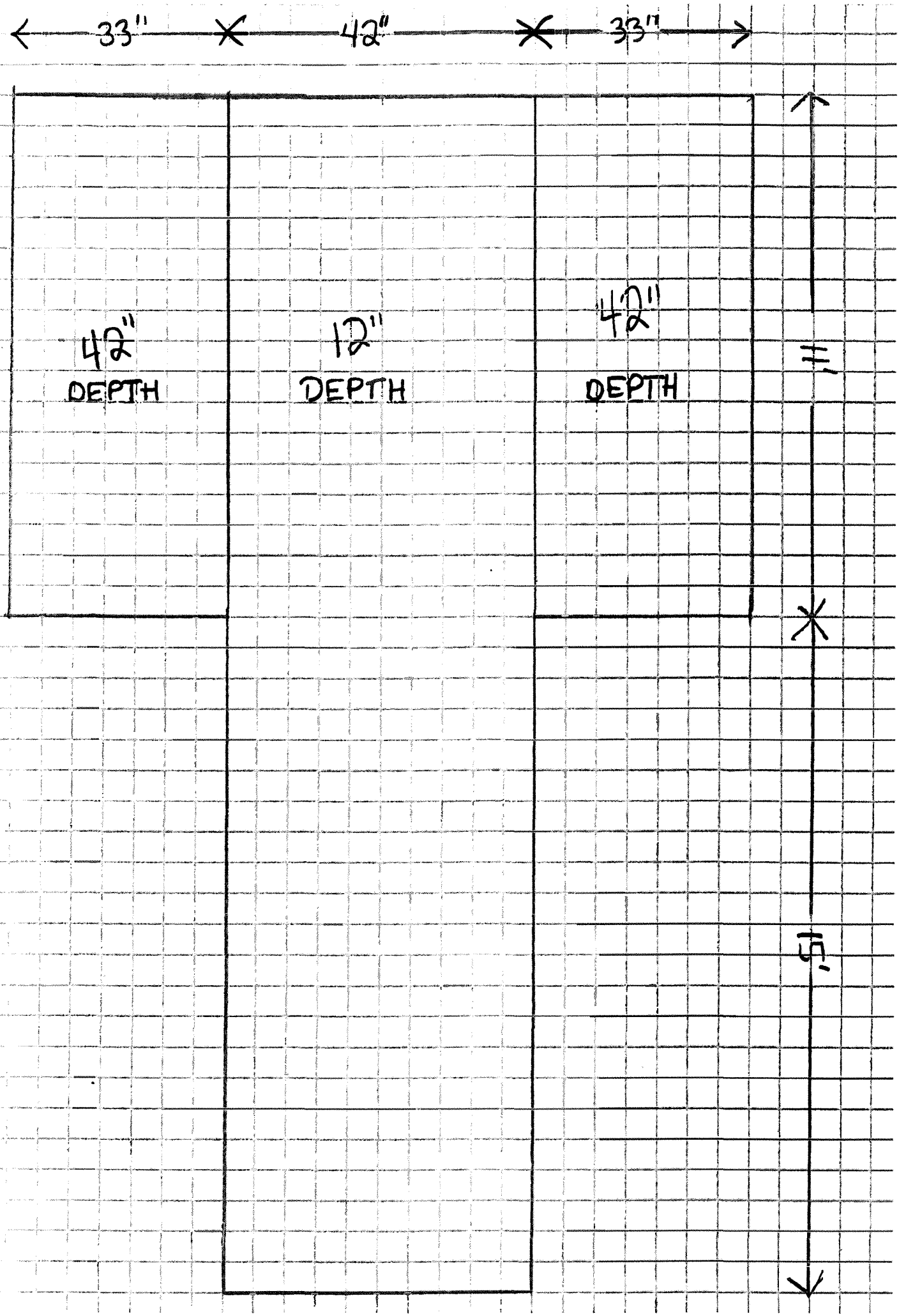
ROC MEMORIALS & MONUMENTS Signature

96 niches
Niche size: 12 x 12 x 12

12 x 12
1 Niche for 2 people

96 niche 2 sided columbarium Grey with Black doors




33"
42"
33"
42"
DEPTH
12"
DEPTH
42"
DEPTH
11'
15'

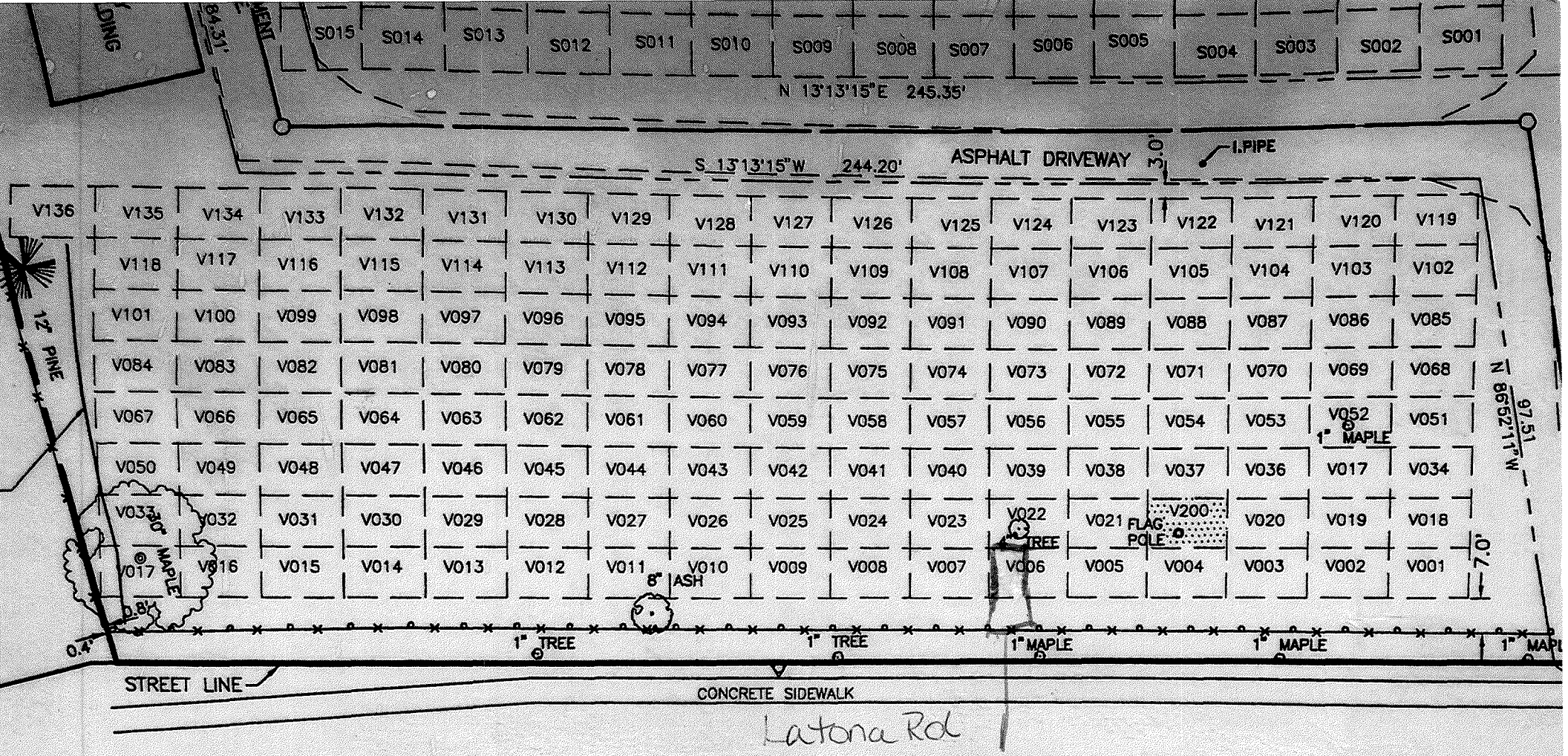
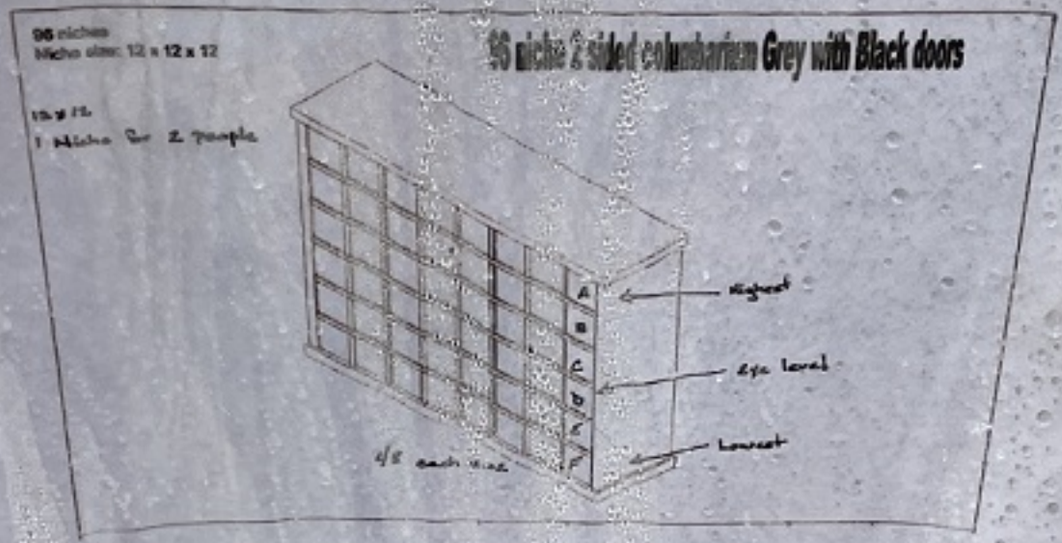

S015 S014 S013 S012 S011 S010 S009 S008 S007 S006 S005 S004 S003 S002 S001
N 13°13'15"E 245.35'
S 13°13'15"W 244.20'
ASPHALT DRIVEWAY
30'
I.PIPE
V136 V135 V134 V133 V132 V131 V130 V129 V128 V127 V126 V125 V124 V123 V122 V121 V120 V119
V118 V117 V116 V115 V114 V113 V112 V111 V110 V109 V108 V107 V106 V105 V104 V103 V102
V101 V100 V099 V098 V097 V096 V095 V094 V093 V092 V091 V090 V089 V088 V087 V086 V085
V084 V083 V082 V081 V080 V079 V078 V077 V076 V075 V074 V073 V072 V071 V070 V069 V068
V067 V066 V065 V064 V063 V062 V061 V060 V059 V058 V057 V056 V055 V054 V053 V052 V051
V050 V049 V048 V047 V046 V045 V044 V043 V042 V041 V040 V039 V038 V037 V036 V017 V034
V033 V032 V031 V030 V029 V028 V027 V026 V025 V024 V023 V022 V021 V200 V020 V019 V018
V017 V016 V015 V014 V013 V012 V011 V010 V009 V008 V007 V006 V005 V004 V003 V002 V001
N 86°52'11"W 97.51'
0.7'
12" PINE
30" MAPLE
0.8'
0.4'
8" ASH
1" TREE
1" TREE
1" MAPLE
1" MAPLE
1" MAPLE
1" MAPLE
FLAG POLE
TREE
STREET LINE
CONCRETE SIDEWALK
Latona Rd
2 LOTS
V-006-61-2
48' x 10' EACH LOT
CEMETARY PARCEL:

EXHIBIT E

Notice of Proposed Construction



Ridge Road Cemetery Association is proposing the construction of a new columbarium on this site (Section V). The columbarium (a rendering of which is shown above) will be a single unit structure that will contain 96 niches. Each niche can accommodate a minimum of 2 cremation burials. Public comments on this proposed project will be accepted until January 28, 2025. Comments can be submitted to:

1. **Phone:** Superintendent David Hare Jr. at (585) 402-8296
2. **Email at:** [redacted]
3. **Mail:**

   Ridge Road Cemetery Association
   c/o 4320 County Line Rd.
   Holley, NY 14470

EXHIBIT F

NEW YORK STATE OF OPPORTUNITY. | **Division of Cemeteries**

New York State
Department of State
DIVISION OF CEMETERIES
One Commerce Plaza
99 Washington Avenue
Albany, NY 12231-0001
Telephone: (518) 474-6226
www.dos.ny.gov

SCHEDULE C: RELATED PARTY TRANSACTIONS

Provide the name(s) of the related party or related parties involved in any aspect of this application:
First Name and Last Name or Company Name

Ridge Road Cemetery Association- Board Member list attached.

Roc Memorials & Monuments - contractor for current application request; Katie Meeson is an owner of this company

Describe how these people are "related parties" (*for example, if the contractor providing the cement work is the cemetery's President's sister, explain that)*:

Ridge Road Cemetery Association consists of three directors and/officers and nine trustees. See attached list.

The contractor (ROC Memorials & Monuments) is owned by President Katie Meeson

Mark Meeson is Katie's brother. He was not at the meeting, nor did he place a vote for the project.

Attach:

a. The cemetery's conflict of interest policy/Land.
b. The most recent conflict of interest disclosures each officer, director, and key person has filed.
c. Board minutes of the discussions and approvals of the related party transaction. These minutes must show:
   i. the related parties did not participate in the discussion of the transaction;
   ii. the board considered alternatives to using the related party;
   iii. an explanation of why the transaction was approved (in other words, why did the cemetery decide to do business with the related party); and
   iv. the related party did not participate in debate or vote.

The Not-for-Profit Corporation Law provides some exceptions for the rules on related party transactions. For purposes of this application, if any of the cemetery's officers, directors, or key person would be related parties, but you believe one of the exceptions applies, provide a written explanation of why there is an exception.

Ridge Road Cemetery Association
Board of Directors/Trustees
Revised 4/2024

Directors/Officers

Katie Meeson./ President — Re-election 2025
[redacted]

Etta M. English/Secretary — Re-election 2026
[redacted]

Etta M. English/Treasurer — Re-election 2027
[redacted]

Trustees

Re-election in 2025

Ronald J. Arndt
[redacted]

Charles Foehner
[redacted]

Dianne Levis
[redacted]

Re-election in 2026

David C. Hare Jr.
[redacted]

Mark Meeson
[redacted]

Becky Olek
[redacted]

Re-election in 2027

Gary Armendinger
[redacted]

David Richardson
[redacted] /

Richard A Batista
[redacted]

Conflict of Interest, Related Parties and Compensation Policy of Ridge Road Cemetery Association (the Corporation)

Adopted by the Board on October 2024

I Overview

1. Purpose

The purpose of this Conflict of Interest and Compensation Policy (the "policy") is to protect the Corporation's interests when it is considering taking an action or entering into a transaction that might benefit the private interests of a director, officer or key person[1], result in the payment of excessive compensation to a director, officer or key person; or otherwise violate state and federal laws governing conflicts of interest applicable to nonprofit, charitable organizations.

2. Why is a policy necessary?

As a nonprofit, the Corporation is accountable to both government agencies and members of the public for responsible and proper use of its resources. Directors, officers and employees have a duty to act in the Corporation's best interests and may not use their positions for their own financial or personal benefit. Conflicts of interest must be taken very seriously since they can damage the Corporation's reputation and expose both the Corporation and affiliated individuals to legal liability if not handled appropriately. Even the appearance of a conflict of interest should be avoided, as it could undermine public support for the Corporation.

3. To whom does the policy apply?

This policy applies to all directors, officers and key persons ("you")[2].

II. Identifying Conflicts of Interest

1. What is a conflict of interest?

A potential conflict of interest arises when a director, officer or key person, or that person's relative[3] or business (a) stands to gain a financial benefit from an action the Corporation takes or a transaction into which the Corporation enters; or (b) has another interest that impairs, or could be seen to impair, the independence or objectivity of the director, officer or key person in discharging their duties to the Corporation.

---

[1] Key person means a person, other than a director or officer, whether or not an employee of the Corporation, who:
a) has responsibilities, or exercises powers or influence over the Corporation as a whole similar to the responsibilities, powers, or influence of directors and officers;
b) manages the Corporation, or a segment of the Corporation that represents a substantial portion of the activities, assets, income, or expenses of the Corporation; or
c) alone or with others controls or determines a substantial portion of the Corporation's capital expenditures or operating budget.

[2] Organizations may choose to make the policy applicable to all of their employees, not just key persons.

[3] Relative means a person's spouse or domestic partner, ancestors, brothers and sisters (whether whole or half-blood), children (whether natural or adopted), grandchildren, great-grandchildren, and spouses or domestic partners of brothers, sisters, children, grandchildren and great-grandchildren.

2. What are some examples of potential conflicts of interest?

It is impossible to list all the possible circumstances that could present conflicts of interest. Potential conflicts of interest include situations in which a director, officer or key person or that person's relative or business:

- has an ownership or investment interest in any third party that the Corporation deals with or is considering dealing with;
- serves on the board of, participates in the management of, or is otherwise employed by or volunteers with any third party that the Corporation deals with or is considering dealing with;
- receives or may receive compensation or other benefits in connection with a transaction into which the Corporation enters;
- receives or may receive personal gifts or loans from third parties dealing with the Corporation;
- serves on the board of directors of another nonprofit organization that is competing with the Corporation for a grant or contract;
- has a close personal or business relationship with a participant in a transaction being considered by the Corporation;
- would like to pursue a transaction being considered by the Corporation for their personal benefit.

3. In situations where you are uncertain, err on the side of caution and disclose the potential conflict as set forth in Section III of this policy.

4. A potential conflict is not necessarily a conflict of interest. A person has a conflict of interest only if the audit committee decides, pursuant to Section IV of this policy, that a conflict of interest exists.[4]

III. Disclosing Potential Conflicts of Interest

1. You must disclose to the best of your knowledge all potential conflicts of interest as soon as you become aware of them and always before any actions involving the potential conflict are taken. Submit a signed, written statement disclosing all the material facts to the audit committee.

2. You must file an annual disclosure statement in the form attached to this policy. **If you are a director,** you must also file this statement prior to your initial election. Submit the form to the chair of the audit committee.

IV. Determining Whether a Conflict of Interest Exists[5]

1. After there has been disclosure of a potential conflict and after gathering any relevant information from the concerned director, officer or key person, the audit committee shall determine whether there is a conflict of interest. The director, officer or key person shall

[4] Alternatively, the policy could provide for disclosure (1) to the board of directors, in which case, the board would decide both whether there is a conflict and how to handle the conflict; or (2) to a different board committee.

[5] Alternatively, the policy could provide for disclosure (1) to the board of directors, in which case, the board would decide both whether there is a conflict and how to handle the conflict; or (2) to a different board committee.

not be present for deliberation or vote on the matter and must not attempt to improperly influence the determination of whether a conflict of interest exists.

2. In determining whether a conflict of interest exists, the audit committee shall consider whether the potential conflict of interest would cause a transaction entered into by the Corporation to raise questions of bias, inappropriate use of the Corporation's assets, or any other impropriety.

3. A conflict always exists in the case of a **related party transaction** – a transaction, agreement or other arrangement in which a **related party**[6] has a financial interest and in which the Corporation or any affiliate of the Corporation is a participant.[7]

4. If the audit committee determines that there is a conflict of interest, it shall refer the matter to the board of directors ("board").

V. Procedures for Addressing a Conflict of Interest

1. When a matter involving a conflict of interest comes before the board, the board may seek information from the director, officer or key person with the conflict prior to beginning deliberation and reaching a decision on the matter. However, a conflicted person shall not be present during the discussion or vote on the matter and must not attempt to improperly influence
[8] the deliberation or vote.

2. Additional Procedures for Addressing Related Party Transactions

a. The Corporation may not enter into a related party transaction unless, after good faith disclosure of the material facts by the director, officer or key person, the board or a committee authorized by the board determines that the transaction is fair, reasonable and in the Corporation's best interest at the time of such determination.

b. If the related party has a substantial financial interest, the board or authorized committee shall:

---

[6] **A related party** is:
1. a director, officer or key person of the Corporation or any affiliate of the Corporation, or
2. a relative of any individual described in (1), or
3. an entity in which any individual described in (1) or (2) has an ownership or beneficial interest of 35% or more, or in the case of a partnership or professional Corporation, a direct or indirect ownership interest in excess of 5%.

[7] **A transaction** is not a related party transaction if:
1. the transaction, or the related party's financial interest in the transaction, is *de minimis*;
2. the transaction would not customarily be reviewed by the board or the boards of similar organizations in the ordinary course of business and is available to others on the same or similar terms;
3. the transaction constitutes a benefit provided to a related party solely as a member of a class of the beneficiaries that the Corporation intends to benefit as part of the accomplishment of its mission (and that benefit is available to all similarly situated members of the same class on the same terms).

[8]

i. prior to entering into the transaction, consider alternative transactions to the extent available;

ii. approve the transaction by a vote of not less than a majority of the directors present at the meeting; and

iii. contemporaneously document in writing the basis for its approval, including its consideration of any alternative transactions.

VI. Minutes and Documentation

The minutes of any board meeting at which a matter involving a conflict of interest or potential conflict of interest was discussed or voted upon shall include:

a. the name of the interested party and the nature of the interest;
b. the decision as to whether the interest presented a conflict of interest;
c. any alternatives to a proposed contract or transaction considered by the board; and
d. if the transaction was approved, the basis for the approval.

VII. Prohibited Acts

The Corporation shall not make a loan to any director or officer.

VIII. Procedures for Determining Compensation

1. No person shall be present for or participate in board or committee discussion or vote pertaining to:

a. their own compensation;
b. the compensation of their relative;
c. the compensation of any person who is in a position to direct or control them in an employment relationship;
D. the compensation of any person who is in a position to directly affect their financial interests; or
e. any other compensation decision from which the person stands to benefit.

2. In the case of compensation of Key Persons, the following additional procedures apply:

a. The board or a committee authorized by the board shall approve compensation before it is paid.

b. The board or authorized committee shall base approval of compensation on appropriate data, including compensation paid by comparable organizations (three are sufficient if the Corporation's income is less than $1,000,000) for functionally similar positions, availability of similar services in the geographic area of the Corporation, and compensation surveys compiled by independent firms.

c. The board or authorized committee shall contemporaneously document:

i. the terms of compensation and date of determination;

ii. the members of the board or committee who were present and those who voted for it;

iii. the comparability data relied on and how it was obtained;

iv if the compensation is higher or lower than the range of comparable data, the basis for the determination, and;

v. any actions with respect to consideration of the compensation by anyone on the board or committee who had a conflict of interest with respect to the matter.

Ridge Road Cemetery Association
Conflict of Interest Disclosure Statement

By signing below, I affirm that:

1. I have received and read a copy of the Conflict of Interest and Compensation Policy;
2. I agree to comply with the policy;
3. I have no actual or potential conflicts as defined by the policy or if I have, I have previously disclosed them as required by the policy or am disclosing them below.

Disclose here, to the best of your knowledge:

1. any entity in which you participate (as a director, officer, employee, owner, or member) with which the Corporation has a relationship;
2. any transaction in which the Corporation is a participant as to which you might have a conflicting interest; and
3. any other situation which may pose a conflict of interest.

Name:

Position:

Signature:

Date:

Ridge Road Cemetery Association
Conflict of Interest Disclosure Statement

By signing below, I affirm that:

1. I have received and read a copy of the Conflict of Interest and Compensation Policy;
2. I agree to comply with the policy;
3. I have no actual or potential conflicts as defined by the policy or if I have, I have previously disclosed them as required by the policy or am disclosing them below.

Disclose here, to the best of your knowledge:

1. any entity in which you participate (as a director, officer, employee, owner, or member) with which the Corporation has a relationship;
2. any transaction in which the Corporation is a participant as to which you might have a conflicting interest; and
3. any other situation which may pose a conflict of interest.

Name: Etta M English

Position: Secretary & Treasurer

Signature: Etta English

Date: 10/27/24

Gmail Etta English <ettamaeenglish@gmail.com>

URGENT: Conflict of Interest Policy (approval and acknowledgement)

Dave Hare <davehare68@gmail.com> Sun, Oct 27, 2024 at 8:10 AM
To: Etta English <ettamaeenglish@gmail.com>
Cc: Katie Meeson <kamleasing1241@gmail.com>, Ronald Arndt <rarndt@rochester.rr.com>, Charles Foehner <Cfoehner12@gmail.com>, Dianne Levis <momlev1@yahoo.com>, Mark Meeson <mark@meesonfamily.com>, Becky Olek <Beckylolek@yahoo.com>, Gary Armendinger <darthdinger@yahoo.com>, David Richardson <dtr_richardson@yahoo.com>, Richard Batista <Paco6565@aol.com>, ettamae@rochester.rr.com

Yes from me!
[Quoted text hidden]

Gmail Etta English <ettamaeenglish@gmail.com>

URGENT: Conflict of Interest Policy (approval and acknowledgement)

David Richardson <dtr_richardson@yahoo.com> Sun, Oct 27, 2024 at 8:13 AM
To: Etta English <ettamaeenglish@gmail.com>
Cc: Katie Meeson <kamleasing1241@gmail.com>, Ronald Arndt <rarndt@rochester.rr.com>, Charles Foehner <Cfoehner12@gmail.com>, Dianne Levis <momlev1@yahoo.com>, Dave Hare <davehare68@gmail.com>, Mark Meeson <mark@meesonfamily.com>, Becky Olek <Beckylolek@yahoo.com>, Gary Armendinger <darthdinger@yahoo.com>, Richard Batista <Paco6565@aol.com>, ettamae@rochester.rr.com

I approve

David Richardson
Webster, NY

> On Oct 27, 2024, at 8:03 AM, Etta English <ettamaeenglish@gmail.com> wrote:
>
> [Quoted text hidden]
> <Conflict of Interest 2024.docx>
> <Conflict of Interest 2024.docx>

Gmail Etta English <ettamaeenglish@gmail.com>

URGENT: Conflict of Interest Policy (approval and acknowledgement)

Charlie Foehner <cfoehner12@gmail.com> Sun, Oct 27, 2024 at 10:26 AM
To: Etta English <ettamaeenglish@gmail.com>

Yes for me
[Quoted text hidden]

Gmail

Etta English <ettamaeenglish@gmail.com>

URGENT: Conflict of Interest Policy (approval and acknowledgement)

beckylolek@yahoo.com <beckylolek@yahoo.com> Mon, Oct 28 at 10:31 AM
To: David Richardson <dtr_richardson@yahoo.com>, Etta English <ettamaeenglish@gmail.com>
Cc: Katie Meeson <kamleasing1241@gmail.com>, Ronald Arndt <rarndt@rochester.rr.com>, Charles Foehner <Cfoehner12@gmail.com>, Dianne Levis <momlev1@yahoo.com>, Dave Hare <davehare68@gmail.com>, Mark Meeson <mark@meesonfamily.com>, Becky Olek <Beckylolek@yahoo.com>, Gary Armendinger <darthdinger@yahoo.com>, Richard Batista <Paco6565@aol.com>, <ettamae@rochester.rr.com>

I approve as written

Sent from Yahoo Mail for iPhone
[Quoted text hidden]

Ridge Road Cemetery Association
Conflict of Interest Disclosure Statement

By signing below, I affirm that:

1. I have received and read a copy of the Conflict of Interest and Compensation Policy;
2. I agree to comply with the policy;
3. I have no actual or potential conflicts as defined by the policy or if I have, I have previously disclosed them as required by the policy or am disclosing them below.

Disclose here, to the best of your knowledge:

1. any entity in which you participate (as a director, officer, employee, owner, or member) with which the Corporation has a relationship;
2. any transaction in which the Corporation is a participant as to which you might have a conflicting interest; and
3. any other situation which may pose a conflict of interest.

YES

Name: Richard Batista

Position: Grave digger

Signature: Richard Batista

Date: 10/27/2024

Gmail

Etta English <ettamaeenglish@gmail.com>

Dianne Levis except the policy

Dianne <momlev1@yahoo.com> Sun, Oct 27 at 12:20 PM
To: Etta English <Ettamaeenglish@gmail.com>

I except the Conflict of Interest Policy
Sent from my iPad

Gmail

Etta English <ettamaeenglish@gmail.com>

URGENT: Conflict of Interest Policy (approval and acknowledgement)

[redacted] Tue, Oct 29 at 7:57 PM

Reply-To: [redacted]

I approve as written
-Gary

Yahoo Mail: Search, Organize, Conquer
[Quoted text hidden]