NYS DEPARTMENT OF STATE - DIVISION OF LICENSING SERVICES

NATURAL HAIR STYLING PRACTICAL EXAMINATION PROCEDURES

This is <u>only</u> a summary of the examination procedures. For more specific examination expectations, please refer to the online *Task List for Natural Hair Styling Practical Examination Procedures.*

The following is a description of the examination procedures you will be asked to perform.

You will be given instructions and an announcement of the time allotment for each section of this examination. Do not start any of the procedures until instructed to do so. Talking amongst candidates is not allowed.

You will be performing these procedures on a mannequin (no live models allowed). The scalp and hair of the mannequin must be clean and the hair must be at least four inches long (at the crown). Please note that snap-on hair or any other hair that needs to be fastened to the mannequin may not be used. For examination purposes, your mannequin may be considered the same client.

PLEASE NOTE: Proper sanitation and disinfection procedures must be demonstrated during every aspect of this examination in accordance with New York State appearance enhancement statute and regulations.

PART I - PREPARATION OF WORK AREA & MANNEQUIN (15 minutes)

When instructed to begin, you will be asked to:

Step 1: Remove pre-mixed surface sanitizing solution and related supplies from your kit and sanitize your assigned work surface following required procedures. Be sure to attach a plastic bag for disposables to your workstation at this time.

Step 2: Set up your disinfectant tray/container for the later immersion of contaminated implements.

Step 3: Set up general supplies that will be used throughout your examination as well as items needed for the haircutting techniques procedure. Be sure to also set out your container for blood contamination at this time.

Step 4: Sanitize your hands and secure your mannequin to workstation with a counter-top clamp; drape your mannequin and wait for further instructions.

[After the examiner has checked your workstation, you will begin each examination procedure only when directed to do so. If necessary, the exam may be administered in a different order than presented below.]

PART II – LOCKING (30 minutes)

After the examiner has checked your work area and mannequin, and you are told to proceed, you should begin the Locking portion of the examination.

You will be required to demonstrate three different locking techniques: comb method, two-strand twist method, and palm rolling. Six locks using each technique should be completed. This procedure must be performed at the topknot area of the head.

PART III - BRAIDING (30 minutes)

After the examiner has checked the results of your locking, and you are told to proceed, you should begin braiding. You must demonstrate three braid types: three cosamas braids (1½ - 2" diameter) on one side of the head and three small braids (1/16 - 1/8" diameter) and three medium braids (1/4 - 1/2" diameter) on the other side of the head. Diagonal parts and vertical subsections should be used.

PARTS IV & V - CORNROWING (30 minutes) and WEAVE APPLICATION (30 minutes)

After the examiner has checked your finished braids, and you are told to proceed, you should begin creating five vertical cornrows on one side of the crown. Extension hair should be added to the cornrows.

When you have completed five vertical cornrows, use an appropriate clip to move excess hair from the other side of the crown out of the way and create a horizontal cornrow, with extension hair, across the lower crown area and sew a weave to this cornrow.

CLEAN UP OF WORK AREA:

When weaving has been completed, and instructed by the examiner to do so, clean your work area and repack all supplies. You will be told when you may leave your work area. Unless otherwise instructed, you will be allowed to discard your bag of disposables on your way out of the exam room.